WILMINGTON COLLEGE ONLINE

2025-2026
Undergraduate Catalog Addendum

www.wilmington.edu

Office of Wilmington College Online Programs
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A four-year liberal arts College founded in 1870 by the Religious Society of Friends (Quakers), and today awarding the B.A. and B.S. degrees.

This catalog contains regulations in effect as of April 2025, and information for students matriculating in August 2025, January 2026, and May 2026. Wilmington College reserves the right to change curriculum, personnel, policies, and fees without notice. The provisions of this catalog are informative in character and do not constitute a contract between the student and the College.

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2025-2026 Wilmington College Online Calendar

Online classes/weeks are not affected by holiday dates, except when indicated

Fall 2025

Non-accelerated Classes: Monday, August 18 – Tuesday, December 9, 2025
    Last Day to Drop Non-Accelerated Course: *Friday, August 22, 2025*
    Last Day to Withdraw Non-Accelerated Course: *Tuesday, October 21, 2025*

Accelerated I Classes: Monday, August 18 – Monday, October 6, 2025
    Last Day to Drop Non-Accelerated Course: *Tuesday, August 19, 2025*
    Last Day to Withdraw Non-Accelerated Course: *Tuesday, September 16, 2025*

Accelerated II Classes: Tuesday, October 14 – Tuesday, December 9, 2025
    Last Day to Drop Non-Accelerated Course: *Wednesday, October 15, 2025*
    Last Day to Withdraw Non-Accelerated Course: *Tuesday, November 13, 2025*

Important Dates: September 1, 2025   Labor Day holiday
                         November 26 – November 28, 2025   Thanksgiving holiday

Spring 2025

Non-accelerated Classes: Monday, January 12 – Thursday, May 7, 2026
    Last Day to Drop Non-Accelerated Course: *Friday, January 16, 2026*
    Last Day to Withdraw Non-Accelerated Course: *Wednesday, March 25, 2026*

Accelerated I Classes: Monday, January 12 – Monday, March 2, 2026
    Last Day to Drop Non-Accelerated Course: *Tuesday, January 13, 2026*
    Last Day to Withdraw Non-Accelerated Course: *Tuesday, February 10, 2026*

Accelerated II Classes: Monday, March 16 – Thursday, May 7, 2026
    Last Day to Drop Non-Accelerated Course: *Tuesday, March 17, 2026*
    Last Day to Withdraw Non-Accelerated Course: *Wednesday, April 16, 2026*

Important Dates: January 19, 2026   MLK, Jr. Day
                         Week of March 9, 2026   Spring Break
                         May 9, 2026   Commencement

Summer 2024

Non-accelerated Classes: Monday, May 18, 2026 – Thursday, July 30, 2026
      Last Day to Drop Non-Accelerated Course: *Friday, May 22, 2026*
      Last Day to Withdraw Non-Accelerated Course: *Tuesday, June 30, 2026*

Accelerated Classes: Monday, June 8, 2026 – Thursday, July 30, 2026
      Last Day to Drop Non-Accelerated Course: *Friday, June 12, 2026*
      Last Day to Withdraw Non-Accelerated Course: *Thursday, July 9, 2026*

2025-2026 Wilmington College Online Tuition and Fees

Tuition

    Wilmington College Online $350.00 per credit hour

NOTE: All students are billed according to their home campus, regardless of where they attend class.

Experiential Learning Evaluation Fee   50% of the applicable per
            credit hour net tuition rate for the total number of credits awarded
            and/or accepted for the portfolio

Graduation Fee (charged in student's final semester) $200.00

Replacement Diploma $35.00

Transcript Fee $ 10.00 for e-transcripts
                    $ 12.50 for paper transcript (pickup)
                    $ 12.50 for paper transcript (mailed USPS)
                    $ 15.00 for paper transcript (mailed–USPS International)
                    $ 45.00 for paper transcript (FedEx Overnight Domestic)
                    $ 65.00 for paper transcript (FedEx Overnight International)

Wilmington College Mission Statement

The mission of Wilmington College is to educate, inspire, and prepare each student for a life of service and success.

To fulfill that purpose, Wilmington College provides a high quality undergraduate and graduate educational environment shaped by the traditions of the liberal arts, career preparation, and the distinctive values of the Religious Society of Friends (Quakers). By offering academic programs, practical experience, and co-curricular activities in a variety of settings to students from diverse backgrounds, the College leads students to gain an awareness of the world, to acquire knowledge of career and vocation, and to seek truth and social justice.

In keeping with the rich heritage of the liberal arts, the College seeks to educate the whole person – intellectual, emotional, physical, and spiritual – in ways that foster critical thinking, reflection, the free exchange of ideas, open inquiry, respect for all persons and a desire for lifelong learning. The liberal arts are integrated with career preparation to help students develop the knowledge and skills to succeed in a career or further education.

As an academic community, Wilmington College is rooted in historic Quaker values, also known as testimonies, which include integrity, service, stewardship, equality, peace and social justice and respect for all persons. These historic testimonies motivate those who learn and work at the College to make positive contributions to their professions and their communities.

Wilmington College Vision Statement

Wilmington College intends to make significant progress in the next decade toward being a model college that melds the liberal arts and career preparation in order to graduate liberally educated professionals. To move toward this vision, Wilmington will:

- integrate career preparation with the traditions and foundational skills of the liberal arts;
- challenge students to live the historic Quaker testimonies of integrity, service, peace and social justice, stewardship and respect for all persons and to practice them in their communities, and workplaces;
- promote every student's participation in hands-on experiences including internships, community service, and international study programs;
- create a caring campus community that embraces civility, respect, and trust; and,
- demonstrate a commitment to this vision by placing the needs of students at the center of all decision-making.

Wilmington College Core Values

The following core values are fundamental to the success of Wilmington College in realizing its mission and vision. These values are drawn from the College's founding faith, The Religious Society of Friends (Quakers), from important traditions of American higher education, and from universally held beliefs that serve to guide the best in human thought and action.

Integrity – This value has been described as the value from which all other values emanate and has importance in this ordered list of values. Integrity as defined by the College community is the fundamental requirement to be fair, honest and ethical in all dealings on campus and requires each of us to assume responsibility for our actions.

Community – This value is defined on campus as the desire to create in partnership a learning and working environment that supports and encourages a shared sense of purpose about the importance and value of broad participation, active engagement, open sharing of information, shared responsibility for decision making, and a culture that emphasizes continuous improvement and growth.

Diversity – This value is purposeful in guiding our willingness to recruit, retain and graduate a student body that reflects the global communities that the College serves and seeks to foster our understanding and appreciation of different people, cultures, and idea.

Excellence – This value requires the College to support and encourage a commitment to the highest standards in all areas of the College's mission.

Peace and Social Justice – This value comes directly from our Quaker heritage and asks all members of the community to seek non-violent resolution of conflict and just treatment of the world's resources, both human and physical.

Respect for All Persons – This value is fundamental to the development of a peaceful and just community that values the dignity and worth of all persons.

Service and Civic Engagement – This value seeks to foster all members of the campus community to serve others and to accept individual responsibility for being an engaged and effective citizen.

Educational Program Goals

The educational experience at Wilmington College will enable students to achieve:

- Independence and Interdependence of Thought. Students should value and develop both independence and interdependence of thought. Independence should be fostered by encouraging students to examine the consistency of their beliefs and positions so they become self-directed and self-disciplined individuals both in the classroom and in their daily lives. Interdependence should be encouraged through the students' accountability to their own ideas, beliefs, and experiences; the academic disciplines; and the community of learners.

- Improvement of Communication and Critical Thinking Skills. Instruction at Wilmington College should enable students to develop their competencies in the following areas: writing, oral communication, reading, mathematics, computer applications, critical thinking, and library research skills.

- Breadth of Knowledge. Students should be able to understand the origins, evolution, and contemporary developments that account for the world today. Toward this end, students will become familiar with the basic areas of human thought, aesthetic and creative expression, and the academic disciplines by which people search for truth, understanding, and well-being.

- Global Awareness. Students will realize the interconnectedness of the natural environment and the social order; will perceive the value of a peaceful and equitable resolution of human conflict; and will appreciate both the diverse cultural heritage of world civilizations and the commonalities of the human condition.

- Depth of Knowledge. Students will master at least one academic discipline, including a thorough understanding of its theory, practice, strength, and limitations.

- Community Service and Career Development. Students are encouraged to perform voluntary service to the community, both during their college lives and afterwards. Upon graduation, they should be qualified for a career and/or for further education. As the products of a well-rounded, liberal arts institution, they should have the capacity to adapt constructively to changing situations and environments.

- Respect for Self and Others. Drawing on the traditions of Quakerism, students will consider the moral and ethical dimensions of decisions at the personal, community, and world levels. They should develop an outlook that respects others, rather than hurting or exploiting them. This outlook should also embrace a commitment to social justice, environmental preservation, and a non-discriminatory allocation of resources.

The Mission, Vision, Core Values and Educational Program Goals statements were approved by the Board of Trustees on April 24, 2015.

Statement of Accreditation

Wilmington College is accredited by The Higher Learning Commission: (www.hlcommission.org, 230 South LaSalle St., Suite 7–500, Chicago, IL 60604–1411, info@hlcommission.org or 800.621.7440).

Wilmington College is authorized by the Ohio Department of Higher Education. This authorization continues through December 31, 2034. A copy of the State of Ohio Certificate of Authorization may be reviewed in the Academic Affairs office. Please see the following website to file a student complaint: https://www.ohiohighered.org/students/complaints.

The College is an institutional member of the Association of Independent Colleges and Universities of Ohio, the Council of Independent Colleges, Friends Association for Higher Education, the GC3, the National Association of Independent Colleges and Universities, Ohio Foundation of Independent Colleges, and the Southwest Ohio Council for Higher Education.

All women graduates are eligible for membership in the American Association of University Women.

Statement of Non-Discrimination

WILMINGTON COLLEGE DOES NOT DISCRIMINATE ON THE BASIS OF AGE, RACE, COLOR, RELIGION, NATIONAL OR ETHNIC ORIGIN, GENDER, SEXUAL ORIENTATION, OR DISABILITY IN THE ADMINISTRATION OF EDUCATION POLICIES, ADMISSION POLICIES, FINANCIAL AID, EMPLOYMENT, OR ANY OTHER COLLEGE PROGRAM OR ACTIVITY.

Inquiries regarding compliance may be directed to:

Director of Human Resources
Pyle Center Box 1187
1870 Quaker Way
Wilmington College
Wilmington, Ohio 45177
Telephone: (937) 481–2282

or to the

Director of the Office for Civil Rights, Cleveland Office
U.S. Department of Education
600 Superior Avenue East
Bank One Center, Room 750
Cleveland, Ohio 44114-2611
(216) 522-4970

If a student believes discrimination is being practiced, the following procedure should be followed:

1. Contact the officer of the College who is responsible for receiving the complaint, investigating it, and, if need exists, directing it to the appropriate member of the campus community who has responsibility for the specific area in which the infraction is alleged to exist.
   a. For academic complaints, the Vice President for Academic Presiden
   b. For student service-related concerns, the Vice President for Student Affairs
   c. For complaints related to employment, the Director of Human Resources
2. Any appeal of action taken as a result of the original complaint should be directed, in writing, to the President of Wilmington College.
3. Any complaint for which there is no other officially designated route for recourse should be brought to the attention of the particular administrator under whose jurisdiction an infraction is thought to exist. Appeals from a decision of an administrator in any such case should be made to the President of Wilmington College.
4. NC-SARA Student Complaints Procedure
   Wilmington College operates under the approval of "NC-SARA," National Council for State Authorization Reciprocity Agreements (https://www.nc-sara.org/). As required by the NC-SARA student complaint process, a student must first attempt to resolve their complaint at the institutional level. For complaints not resolved within the institution, a student may file an appeal in one of the following ways (dependent on their state residence):
   1. For Out-of-State students from SARA member states (https://www.nc-sara.org/sara-states-institutions) not residing in Ohio.
   2. For non-Ohio residents located in SARA member states with complaints not resolved at the institutional level, they may file a SARA complaint utilizing the Ohio Department of Higher Education's SARA Portal Agency (https://www.ohiohighered.org/students/complaints).

Admission to Wilmington College Online

Students interested in enrolling in an online program must apply directly to Wilmington College Online and meet the appropriate admission requirements. The Wilmington College Online application link is available on the Wilmington College website (www.wilmington.edu). Wilmington College does not discriminate on the basis of age, race, color, religion, national or ethnic origin, gender, sexual orientation, or disability in the administration of educational policies, financial aid, employment or any other college program or activity.

Transfer Student Application Procedure to Wilmington College Online

Transfer students are welcome at Wilmington College, including in the Wilmington College Online program. College personnel make every effort to facilitate a smooth transition into Wilmington College.

To qualify for admission, a student must be a graduate of an accredited secondary school. Also, home schooled students should have sixteen units of study and provide an official secondary transcript. Students with satisfactory scores on the General Education Development (GED) test will also be considered for admission. Admission to Wilmington College is based on academic performance as well as social conduct and personal reputation. The College reserves the right to deny admission, withdraw an offer of acceptance, or cancel enrollment should knowledge of any social misconduct be learned during the admission process or once a student has enrolled at the College.

To apply for admission to Wilmington College Online:
1. Complete the Wilmington College Online Application for Admission. There is no application fee. The Wilmington College Online application link is available on the College's website: www.wilmington.edu.
2. Request that official transcripts from all prior colleges, universities, and post-secondary institutions and programs be forwarded directly to the Wilmington College Online office (Pyle Box 1266, 1870 Quaker Way, Wilmington, OH, 45177).
3. If a student has not earned an Associate's or Bachelor's degree, the applicant must also submit an official transcript from the high school from which the student graduated or a GED transcript.

Associate of Arts and Science and Ohio Transfer Module General Education Waiver

Students, who have been admitted to Wilmington College and have earned an Associate of Arts or an Associate of Science from a regionally accredited institution, will have fulfilled general education requirements at Wilmington College.

Students, who have been admitted to Wilmington College and have completed the Ohio Transfer Module at a regionally accredited institution, will have fulfilled general education requirements at Wilmington College. OTM Completion must be indicated on a student's official transcript from the institution.

Admission Decision for Wilmington College Online Program

Action will be taken on applications when all material is received. Notification of admission decisions is sent immediately. An acceptance is always conditional upon maintaining the standard of academic achievement and conduct through the completion of the last college attended.

Internal Transfer from Wilmington College Online to the Main Campus or from the Main Campus to Wilmington College Online

Degree-seeking students cannot move from one program to another (main campus to the Wilmington College Online Program or the Wilmington College Online Program to the main campus) without completing and returning an internal transfer application to the Office of Admission. The internal transfer application will require multiple signatures and is available electronically through the Wilmington College Online office. Students in non-degree programs wishing to complete an internal transfer must follow the regular admission process for the campus or program to which they are applying.

Readmission Procedure for Wilmington College Online

Former students seeking readmission after withdrawal or suspension from a degree-seeking program at Wilmington College must complete an Application for Readmission to Wilmington College. If a student has not been enrolled in the College for one semester, excluding summers, these students are automatically considered to be withdrawn. Financial aid applicants/recipients who have not enrolled for one semester (excluding summer) are also considered withdrawn and must apply for readmission for financial aid eligibility to be reinstated. In addition, for those students who have enrolled at another college or university since departure from Wilmington College, official transcripts of additional academic study must be forwarded to the Wilmington College Online office. If a student has been gone from Wilmington College for more than five years, the student must request and submit all official high school and college transcripts, including those transcripts the student provided to Wilmington College when the student first enrolled at the College. Students whose records are on hold with the Office of Student Financial Services will not be considered for readmission until their accounts are current. The Application for Readmission for the appropriate programs can be found on the Wilmington College website.

Fresh Start Program

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Financial Aid Eligibility under Fresh Start

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Transfer Credit Evaluation

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Non-Traditional Acquisition of Credits and Application of Prior Knowledge

Wilmington College recognizes that not all college level learning takes place in a classroom. A maximum of 32 semester hours of credit may be earned by passing proficiency examinations, the College Level Examination Program (CLEP), general and subject examinations, as well as Advanced Placement Examinations (AP). An additional maximum of 15 semester hours of credit may be earned by experiential learning assessment. See the main campus 2025–2026 undergraduate catalog for more information about CLEP, AP Examinations, and Experiential Portfolios or consult with the Office of Wilmington College Online Programs.

Advanced Placement Examinations

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

College-Level Examination Program

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Experiential Learning

1. The maximum number of semester hours a student can earn through Experiential Learning credit is 15.
2. All Experiential Learning credit will be posted as ID395 electives and will fulfill no general education, major, minor, or teacher licensure requirements.
3. Students applying for Experiential Learning credit develop a portfolio which is evaluated by a portfolio assessment committee. The portfolios and recommendations are then reviewed by the Vice President for External Relations for final approval.
4. Students must submit all materials to support a request for Experiential Learning credit according to the following guideline:

A. Students who start at Wilmington College with fewer than 90 total hours must submit their experiential learning portfolio by the last day of the semester in which they have completed 90 hours or by the last day of their third semester at Wilmington, whichever comes later. In practice, a student with no transfer work would most likely use the 90-hour mark as a deadline, whereas a student who transfers in 88 hours would use the three-semester deadline.

B. Students who transfer to Wilmington with 90 hours or more must submit their experiential learning portfolio by the last day of their third semester.

C. Students may submit only one experiential learning portfolio in their Wilmington career. Extensions: It is the student's responsibility to complete their experiential learning portfolio within the designated time period. If there are extenuating circumstances, students may petition the Academic Standards and Appeals Committee for an extension. Portfolios should be submitted to the office of the campus where the student is enrolled.

5. Experiential Learning credits do not count toward fulfillment of the 30 minimum hour requirement for graduation nor do they count for the residence requirement.

6. No grade is given for Experiential Learning credit hours and the credits are recorded on the transcript under the title "Experiential Learning."

7. Decisions made by the evaluation team are considered final. Students who think they were evaluated unfairly may petition the Vice President, Chief Academic Officer/Dean of Faculty.

8. A non-refundable submission fee equivalent to one semester hour of tuition is charged when the portfolio is submitted. Upon final assessment and acceptance by the student, there will be an additional fee of 50% of the applicable tuition rate for each credit hour accepted. The submission fee will be applied to this total.

Proficiency Examinations
See the main campus 2025-2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Waivers
1. Students seeking to waive any other coursework in the General Education requirements must submit all such requests to the Wilmington College Online office by the end of the third semester enrolled. The Academic Dean/Dean of Faculty will review the General Education requirement waiver requests.

2. Students seeking to waive coursework in the major field of study should consult with their academic advisor who will then consult with the

appropriate administrative personnel. Final approval must be obtained through the Office of Academic Affairs.
3. There is no charge for a waiver.
4. No credit is granted for a waiver; the student is exempted from completing a required course.

Payment of Tuition and Fees

Financial arrangements must be complete before the beginning of classes each semester. Bills must be paid in full each semester (by the due date on the bill), or students may enroll in the monthly payment plan offered.

Employer Deferred Payment Plan (EDPay)

Students who are eligible to receive tuition reimbursement from their employer at the end of a semester may enroll in the Employer Deferred Payment Plan. This plan allows students to defer payment of their balance due until 40 days after the last day of the semester. If the reimbursement payment is not received by the established due date or does not cover the entire balance due, the student will be charged for the amount of the tuition due plus a $75 late payment fee. In addition, an interest charge of 1.5 percent of the unpaid balance will be charged on a monthly basis until the balance is paid in full. Students who choose the EDPay option must complete an Employer Deferred Payment Plan form, which can be obtained from the Office of Wilmington College Online Programs.

Single Payment

Students can pay semester charges in full by the due date stated on their billing statement.

Wilmington College Promissory Note

Wilmington College offers an online only monthly payment plan. The payment plan must be set up each semester. The payment plan must be up to date before a student is permitted to enroll for the next semester. Students who fail to complete the payment plan on time will be unenrolled for the next semester. See the full Terms & Conditions when signing up for the monthly payment plan. This is an interest-free payment option if payments are made by the due date; however, interest will accrue at 1.5 percent per month on the unpaid balance for late payments. For more information contact the Student One Stop Center at 1-937-382-6661, ext. 600.

Student Collections Policy

See the main campus 2025-2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Financial Aid Recipients

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Student Financial Responsibility and Schedule Changes

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Financial aid recipients should always consult with their financial aid advisor before dropping a course to understand the effect on the award.

Withdrawal or Leave of Absence from Wilmington College:

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

Financial Aid

See the main campus 2025–2026 undergraduate catalog for details about the policies related to financial aid at Wilmington College ([Main Campus Catalog](#)). These policies apply to students in the Wilmington College Online Programs.

Academic Regulations

Degrees Offered

Wilmington College offers these Bachelor of Arts (B.A.) degree as online programs in these majors:

Bachelor of Arts in Accounting
Bachelor of Arts in Business Administration with concentrations in
- Cybersecurity Management
- Finance
- Logistics & Supply Chain Management
- Management

Bachelor of Arts in Strategic Organizational Leadership

Degree Completion Requirements for Bachelor's Degrees:

Students are responsible for meeting the following graduation requirements:

1. First Year Experience (FYE) – ID120: First Year Experience is required for any first-time freshman, regardless of the number of college earned credits prior to high school graduation. Additionally, transfer students with fewer than 30 semester hours of transfer credit or are in the PEP program are required to take ID120.

   First Year Experience (FYE) – ID122: This course is required for any student attending main campus who has 30 or more transfer credits and for all students in the Online Program.

   *Waivers may be granted under certain circumstances using an administrative action form approved by the VPAA.
2. Written Communication Skills – W Courses
   Students must complete two (2) courses or 8 credit hours of courses with a Writing (W) skill.
3. Global Capstone – GL320: Wilmington Global Signature (4) must be completed in the junior or senior year.
4. Global Awareness. 8 hours of Global (G) courses. A student may not satisfy the Global Awareness requirement by passing a CLEP, AP, IB (international baccalaureate), or proficiency exam in a language.
5. Application for Degree. Each candidate for a degree must file a written application in the Office of Academic Records. Deadlines for application are:
   1. December degree candidates: September 30th
   2. May degree candidates: January 21st

3. August degree candidates (planning to participate in May Commencement): January 21st
4. All other August degree candidates: March 16th

After diplomas have been printed there will be a $35.00 charge to change a diploma name. Official transcripts for all transfer credit must be on file with the Registrar/Assistant Dean for Academic Affairs at least one month prior to the expected date of graduation.

6. Hours required. The completion of 124 semester hours or credits of academic work is required for graduation.
7. Minimum number of hours. A minimum of 32 semester hour credits must be registered for and completed at Wilmington College in order to receive a Wilmington College degree.
8. Residence Requirement. Candidates for degrees are required to take 24 of their final 32 semester hours at Wilmington College. Students who have completed 88 credit hours on-campus may do part or all of their senior work off-campus with the approval of the Vice President for Community and Business Development. Experiential Learning and Proficiency Examination credits do not count in the Wilmington College residency requirements.
9. Upper division work. All students must have 40 hours of upper division work. One-half of the hours required for a major must be upper division hours. Upper division courses are numbered in the 300s and 400s.
10. General Education requirement. All students must satisfactorily complete the General Education requirements listed in this catalog.
11. Writing Competency: All students are required to complete EN101 with a grade of "C-" or better. See Writing Competence under General Education.
12. Major requirement. All students must satisfactorily complete a major program acceptable to the College. Degree-seeking students must declare a major upon completion of 44 hours at Wilmington College. Transfer students with more than 44 semester hours must declare by the end of their first semester at Wilmington College. Failure to declare a major within this time frame will result in an administrative hold on records, preventing a student from registering for subsequent semesters until a major is declared. Once declared, a student's major may be changed by completing the Major Declaration form online. Majors are listed under Academic Programs.
13. Grade point average and academic standing. All candidates for a degree must have a grade point average of not less than 2.00 ("C" average), within the major, minor, and overall. Determination of grade point averages is explained in this catalog. All candidates for a degree must be in academic good standing.
14. Second bachelor's degree. While seeking the first bachelor's degree an individual may complete multiple majors and multiple minors, but may not be

granted two simultaneous degrees. An individual who holds a bachelor's degree from Wilmington College or any other regionally accredited school may pursue a second bachelor's degree. The second degree requires the completion of an additional major and a minimum of 32 Wilmington College semester hours. No state or federal aid, except for the Title IV Loan Programs, is available to a student seeking a second degree. Students who are attending Wilmington College as "licensure only" are eligible for financial aid as fifth-year undergraduate students, if taking courses required for initial teacher certification/licensure or renewal of licensure.

15. Baccalaureate and Commencement. Attendance is expected at Baccalaureate and Commencement of candidates who complete degree requirements at the end of spring semester. December graduates and anticipated August degree candidates may also take part in the May commencement, but August degree candidates must be within 12 hours of the completion of degree requirements by the time of the May Commencement. August candidates must be in academic good standing for Spring Semester to participate in Commencement. Exceptions to the 12-hour requirement may only be made by the Vice President, Chief Academic Officer/Dean of Faculty.

16. Financial Obligations. Students with unpaid obligations to the College will not be able to receive diplomas and transcripts.

Registration and Class Policies

All students register for classes during the announced registration period. Wilmington College Online students are encouraged to consult with their academic advisor before submitting their registration form. To be cleared to register online for classes, a Wilmington College Online student must first consult with an advisor to determine if the selected courses meet the student's degree requirements. Credit is not given for courses for which a student has not registered.

Course Load

Wilmington College Online students are full-time students if they are registered for a minimum of 12 semester hours of credit in a semester; all other students are considered to be part time. The Vice President for External Relations must approve all schedules with more than 18 hours. Generally, extra hours are recommended only if the student earned at least a B average in the previous semester.

Late Registration

Late registration is permitted according to the drop/add dates in the College's official calendar.

Program Completion and Financia Aid

At the time of matriculation, transfer students will be advised about minimum time to completion based on number of transfer hours.

Wilmington College considers satisfaction of degree requirements to include successful completion of all courses that pertain to declared major(s) and minor(s), and all Wilmington College approved special program requirements, as well as all graduation requirements such as general education, residency, upper division, and total credit hours.

The United States Department of Education mandates that financial aid only be awarded towards credit hours needed to fulfill degree requirements. This requires full-time students have a minimum of 12 credit hours per semester to fulfill degree requirements to be eligible for financial aid. Once a student has completed the degree requirements for all Wilmington College major(s), minor(s), or special programs, additional federal financial aid may not be available. Students should plan their coursework so that minimum requirements and additional courses in an enhanced area of student a met concurrently. Financial aid will be adjusted accordingly if a student is not enrolled in a minimum of 12 degree required credit hours per semester.

For all questions concerning course credit and financial aid requirements, contact the Office of Financial Aid in the Student One Stop Center.

Schedule Changes

Students may drop or add courses using Web-based registration during the designated Drop/Add period with permission of the student's advisor (first-term freshmen and first-term transfer students should contact their advisor or send an email to online@wilmington.edu). After the Drop/Add period, students must complete and sign a drop/add form within the specified period that is listed in each semester's Important Dates schedule for these changes to become effective. The change becomes official only after the Drop/Add Form has been deposited and processed in the Academic Records office.

1. Courses may not be added after the designated Drop/Add period.
2. A change from graded to Pass/No Pass mode may be made through the final drop date (see relevant Important Dates schedule).
3. Pass/No Pass once designated may be reversed through the final drop date (see relevant Important Dates schedule).
4. Courses may be dropped after the Drop/Add period through the 8th week of the semester (6th week in the summer semester). Courses that meet only for

part of the semester may be dropped through two-thirds of the scheduled period.

5. A student may not drop a course after the published final drop date.
6. Courses dropped after the designated Drop/Add period appear on the official transcript with a non-punitive grade of "W."

Student Classification

All students are classified as either "regular" or "special." A regular student is one who has been admitted through Wilmington College Online as a candidate for a degree. A special student is one who is not seeking a degree from Wilmington College but taking classes for professional development or for a special interest.

Regular students are further classified according to the total number of credit hours earned in all courses. Students with 0 to 29.99 semester hours of credit are freshmen; those with 30 to 59.99 are sophomores; those with 60 to 89.99 are juniors; those who have earned 90 or more semester hours are seniors.

A student may continue in the status of "special student" indefinitely and accumulate an unlimited number of hours. However, regardless of the number of hours accumulated, all special students must abide by the terms of the special student classification:

- May not register for any class(es) if the student has been denied admission to the College
- May not register for class(es) until two days before classes begin.
- May not have a faculty advisor.
- May not obtain a degree from Wilmington College until the student has completed the formal admission process and has been accepted as a degree-seeking student.
- May not receive financial aid funding.

Class Attendance

Each member of the Wilmington College Online faculty will provide all students enrolled in his/her courses with a written statement on the attendance policy for each particular course during the first week of the semester. This statement will specify what role, if any, class attendance plays in grading and the specific penalties for excessive absences as the faculty member defines that term. Online courses that are shorter than eight weeks in length have very strict attendance policies and permit only one excused absence. Please check each course syllabus carefully for that course's attendance policy. The College accepts these four categories for excused absences:

1. Activities in which the student serves as an official representative of the College,
2. Personal illness, with documentation by a physician or the College nurse, if possible.
3. Family, work, or personal emergencies.
4. When severe weather makes travel to campus dangerous.

Wilmington College recognizes that reasonable attendance requirements will vary somewhat between disciplines, professors, and even an individual's courses. The purpose of this policy is to ensure all concerned are clear about expectations in a given course. Faculty members are expected to accept the College's basic definition of excused absences in their individual policies and monitor attendance, but faculty members may also choose to accept other absences as excused (entirely at the discretion of each faculty member). Students are expected to be responsible for informing faculty members about excused absences (including documentation, if required) and for arranging to make up all work missed because of absences. An excused absence in no way removes this responsibility or obligates the professor to provide a student with special assignments or opportunities.

Good communication between students and faculty members is essential in cases of excused absences. Students are responsible for initiating this communication and in as timely a manner as possible. Students who will have to miss class to represent the College should provide schedules of these absences to the faculty member as soon as they are known. In all cases, it is the student's responsibility to discuss excused absences with affected faculty members and to provide documentation of the excused nature of the absence, if the faculty member requires it.

Wilmington College Online students should notify their faculty member or the Wilmington College Online office if they are unable to attend and participate in classes for one week or more (e.g., due to surgery, extended illness, etc.). Extended absences (up to two weeks without notification to the Wilmington College Online Office) can result in immediate administrative withdrawal from the College. In addition, during any term, a pattern of non-engagement or four or more academic alert notices in multiple classes can also result in immediate administrative withdrawal or suspension. Non-engagement is defined as missing classes, refusal to adhere to College policies, non-attendance, non-responsiveness to attempts to communicate, or a combination of these factors.

Attendance Policy for Online Asynchronous Courses
Wilmington College defines an Online Asynchronous course week as one which commences at 12:00 a.m. each Monday and ends at 11:59 p.m. the following

Sunday. All students enrolled in Online Asynchronous courses must log in to the course(s) on Blackboard and complete any assignment(s) or other academic related activities, to be determined by the instructor.

Attendance is required for all class weeks. In the case of online courses, "absences" shall be defined as "non-participation." Nonparticipation may be defined as but is not limited to:

1. Not following the instructor's participation guidelines as stated in the syllabus;
2. Not submitting required assignments;
3. Not contributing meaningful discussion in required chat rooms, discussion boards, or other online forums;
4. Not participating in scheduled activities; or
5. Failure to communicate with the instructor on academic related matters as required.

It should be noted that simply logging into the course does not constitute participation. Students must demonstrate that they are actively participating in the course by submitting required assignments, contributing to discussion forums, etc. as outlined above.

Note: In addition to including the attendance policy statement above in the online asynchronous syllabus template and in the Start Here section in Blackboard, faculty will specify what role, if any, class attendance plays in grading and the specific penalties for excessive absences as the professor defines in the online syllabus. To meet USDOE requirements with respect to weekly participation in academic related activities, substantive and regular interaction, and determining students' last date of attendance, faculty will need to record student participation or non-participation each week in Blackboard and be able to provide supporting documentation if required. These records in Blackboard will be archived for federal regulatory purposes.

Attendance Policy for Online Synchronous Courses (Wilmington College Online Program Only)
Wilmington College Online defines an online course week for Online Synchronous courses as one which commences at 12:00 a.m. of the assigned synchronous class day and ends at 6:00 p.m. on the following assigned synchronous class day. Students enrolled in Online Synchronous courses must participate in scheduled online synchronous sessions as well as log in to the course(s) on Blackboard and

complete any assignment(s) or other academic activities, to be determined by the instructor.

Attendance is required for all class weeks. In the case of online courses, "absences" shall be defined as "non-participation." Nonparticipation may be defined as but is not limited to:

1. Not attending scheduled online synchronous sessions;
2. Not following the instructor's participation guidelines as stated in the syllabus;
3. Not submitting required assignments;
4. Not contributing meaningful discussion in required chat rooms, discussion boards, or other online forums;
5. Not participating in scheduled activities; or
6. Failure to communicate with the instructor on academic related matters as required.

It should be noted that simply logging into the course does not constitute participation. Students must demonstrate that they are actively participating in the course by submitting required assignments, attending scheduled synchronous sessions, contributing to discussion forums, etc. as outlined above.

Note: In addition to including the attendance policy statement above in the online synchronous syllabus template and in the Start Here section in Blackboard, faculty will specify what role, if any, class attendance plays in grading and the specific penalties for excessive absences as the professor defines in the syllabus. To meet USDOE requirements with respect to weekly participation in academic related activities, substantive and regular interaction, and determining students' last date of attendance, faculty will need to record student participation or non-participation each week in Blackboard and be able to provide supporting documentation if required. These records in Blackboard will be archived for federal regulatory purposes.

Attendance Policy for Accelerated Courses
Students are expected to participate in all online class weeks. If an online synchronous class or online asynchronous week must be missed, the student must communicate with the instructor before the class concerning the absence. Failure to communicate automatically constitutes an unexcused absence. A student may miss one class (or its equivalent) with an excused absence without penalty; more than one absence (excused or unexcused) results in a full letter grade deduction for each class missed.

Grading System

The grading system used at Wilmington College is the following: "A", "A−" (range of outstanding achievement); "B+", "B", "B−" (range of good achievement); "C+", "C", "C−" (range of average or satisfactory achievement); "D+", "D" (range of below average achievement); "F" (inadequate achievement: achievement does not meet minimum standards); "K" (transfer credit); "P" (credit: average achievement or better); "N" (no credit: below average or inadequate achievement); "W" (no credit: course dropped after the drop/add period). An "I" (incomplete) and an "NR" (grade not reported) are used as temporary grades under certain conditions. A "W" grade could impact average hours, see Academic Good Standing Policies.

Faculty members will choose whether to use +/− grading for their courses, and the grading policy will be specified on the course syllabus. Faculty members are not obligated to use +/− grades for a course.

An "I" will only be given when work has not been completed for reasons beyond the student's control and must be approved by the Vice President for External Relations for WC Online programs and then by the Vice President, Chief Academic Officer/Dean of Faculty. The professor must designate the time span during which the student must complete the work, and the professor must designate the permanent grade to be given if the work is not made up. Incompletes from the fall semester must be completed no later than the first Wednesday of February. Incompletes from the spring and summer semesters must be made up no later than the first Wednesday of October. It is the student's responsibility to consult with the professor and complete all work required within the designated time period. If there are extenuating circumstances, students may petition the Wilmington College Academic Standards and Appeals Committee for an extension prior to the "I" deadline.

Pass/No Pass may be used in the following way: at registration or at any time up until the final drop date, a student may elect to take one or two courses on a pass/no pass basis, in addition to any course so specified by the professor for all students. After this time, a student may change from a pass/no pass basis to a letter−grade basis until the final day to drop a class. For courses selected as pass/no pass by the student, grades between "A" and "C−" submitted by the professor will be recorded as "P." Grades between "D+" and "F" will be converted to "N" (no credit) and will not be granted academic credit. Courses taken on a pass/no pass basis are not used in computing a student's grade point average. A student is permitted to take two student−elected pass/no pass courses while completing a degree. In instances where students need a particular letter grade to meet major, minor, or admission requirements, or in majors, minors, or programs where student−elected pass/no pass

is not permitted, students may not elect pass/no pass. For each course dropped after the drop/add period, a non-punitive grade of "W" will appear on both the grade report and the transcript.

If a course is being audited, and the student fulfills attendance requirements, the designation "AU" will appear on the grade report and transcript. No credit will be granted and, in the event the student fails to meet the professor's attendance requirement, no mention of the course will appear on the transcript.

NOTE: Students planning to attend graduate school are advised not to take courses in the major on a pass/no pass basis. In majors or minors that require a grade of "C" or better, a required P/N course meets the requirement with a grade of "P".

If a WC Online student fails a course because of circumstances beyond the student's control, the professor, academic advisor, or Vice President for External Relations may ask the Wilmington College Academic Standards and Appeals Committee to determine whether these grades should be erased from the student's official transcript and excluded from the grade point average.

Auditing Courses/Courses for No Credit

Anyone wishing to audit a course may do so providing a seat is available. The 2025-26 audit fee is $175.00 per semester hour (50% of Wilmington College Online tuition rate). Book and material costs and course fees are the responsibility of the student. An audited course carries no credit and appears on the official transcript with an "AU" designation providing the professor's attendance requirements have been met. If attendance requirements have not been met, no mention of the course will appear on the transcript. Registration for an audited course must occur by the last drop/add day of a given term. Note: there is a $50.00 late registration fee after the first day of the term. After the last drop/add day, the audit status may not be changed to a credit status.

Wilmington College alumni, senior citizens, age 65 and older, and members of the Wilmington Yearly Meeting may attend ("sit in") one or two courses per semester at no tuition charge providing there is space available and the professor gives permission. Book and material costs and course fees are the responsibility of the individual "sitting in" the course. Registration is not required; no grade or credit will be recorded. Individuals in this category wishing to receive credit and/or record on an official transcript are subject to the same registration requirements and tuition charges as special or degree-seeking students.

How the Grade Point Average is Calculated

Numerical equivalents of letter grades are used to calculate the grade point average for a semester (session) and the cumulative grade point average. The numerical equivalents of grades are as follows: "A" = 4.00; "A–" = 3.67; "B+" = 3.33; "B" = 3.00; "B–" = 2.67; "C+" = 2.33; "C" = 2.00; "C–" = 1.67; "D+" = 1.33; "D" = 1.00; "F" = 0.00. Note that grades of "P" and "N" (Pass and No Pass) are not letter grades and do not factor into grade point averages.

The total number of grade points for a course, referred to as quality points, is determined by multiplying the total number of credit hours awarded for the course, the quality hours, by the numerical equivalent of the letter grade received.

The grade point average for a semester is determined by dividing the total number of quality points received in that semester by the number of quality hours awarded. The cumulative grade point average is determined by dividing the total number of quality points received through Wilmington College by the total number of quality hours awarded.

Grade point averages are used to identify students who will receive public recognition for their academic achievements and to determine academic standing.

Repeated Courses. A course may be repeated in order to raise a grade. If both are Wilmington College courses, grades will appear on the permanent transcript, but only the higher grade will be used for the grade point average calculation. See Academic Records for a repeat involving a transfer course. A course will only count once for graduation.

Grade Changes. Grade changes cannot be made, except for a certified error on the part of College faculty or staff.

Grade Appeals. Students requesting a change of grade must initiate that request with the instructor of record or by filing a formal grade appeal no later than one semester after receipt of the final grade. Requests for grade changes from fall term must be initiated by the last day of the following spring semester; requests for grade changes from spring and summer terms must be initiated by the last day of the following fall semester. Instructors must respond within one month of the request, including filing a change of grade form with the Vice President for External Relations if appropriate.

Academic Honors

Student honors are given in recognition of superior scholarship. At graduation, *cum laude* is conferred upon students who have a grade point average (GPA) of 3.50 to 3.74. *Magna cum laude* is conferred upon graduating students who have a GPA of 3.75 to 3.90. *Summa cum laude* is conferred upon graduating students who have a GPA of 3.91 to 4.00.

Note: The calculation of honors is based on Wilmington College resident credit and any credit transferred to Wilmington College.

Dean's List

The Dean's List is issued at the close of each semester. In order to be included on the Dean's List, a student must be degree seeking, enrolled full-time, must have no incompletes, must complete at least 12 hours of coursework on a graded basis (excluding Pass/No Pass grades), and must earn a grade point average of 3.50 or better.

Academic Merit List

A part-time student is one who has initially registered for fewer than 12 semester hours. Degree seeking part-time students will be eligible for the Academic Merit List every semester in which they meet the following criteria:

1. Completion of no fewer than 6 semester hours on a graded basis (excluding pass/no pass).
2. No incompletes
3. A minimum grade point average of 3.60.

NOTE: A student who enrolls as a full-time student and then drops to below 12 semester hours is not eligible for consideration for the Academic Merit List.

Green Key

Green Key, the Wilmington College honor society, reviews students annually after the fall semester. Eligibility requirements are:

Seniors – 90 semester hours completed, 3.50 cumulative GPA

Transfer students are eligible for membership in Green Key after completing a minimum of 32 Wilmington College semester hours and fulfilling the above hour and GPA requirements. The GPA is calculated including all grades, Wilmington and transfer.

For students seeking a second degree, all coursework from both degrees (Wilmington and transfer) is included in the GPA calculation for Green Key determination.

Academic Good Standing Policies

Full-time Students:

For students who are enrolled regularly on a full-time basis, academic progress is reviewed at the conclusion of each fall and spring semester. The academic progress of all students at Wilmington College is reviewed at the conclusion of each semester in order to determine the academic standing of each student. Good standing is determined by the following criteria:

1. The student must average 12 earned credit hours with passing grades of "D" or better during full time semesters* enrolled at Wilmington College. (However, credits earned during summer session count toward good standing even if the student is taking less than 12 credit hours) AND
2. The student must complete EN101 or EN103H (and EN100, if required) with a grade of "C– "or better. Students earning a grade lower than "C– "(including drops after the drop/add period noted with the grade of "W" [Withdrawal]) in EN100, EN101, or EN103H will be required to repeat the course. WC Online students will work with the Online Student Success team and their Advisor to determine when the class(es) will be repeated. Students earning a grade lower than "C– " in EN100, EN101, or EN103H following the second attempt (including drops after the drop/add period noted with grade of "W") are placed on academic probation and will be required to repeat the course. WC Online students will work with the Online Student Success team and their Advisor to determine when the class(es) will be repeated. Students earning a grade lower than "C–: following the third attempt (including drops after the drop/add period noted with grade of "W") are subject to immediate academic suspension. AND
3. The student must have a minimum cumulative GPA of 1.80 at close of first semester at Wilmington College and 2.00 at close of all subsequent semesters.

Full-time students may elect to enroll in the summer session part-time basis. Students who elect to do so will also be reviewed at the end of the summer semester to determine academic standing.

1. Students in good academic standing whose cumulative GPA falls below a 2.0 during the summer semester will be placed on Academic Probation.
2. Students on probation who have averaged 12 hours or higher AND whose cumulative GPA is a 2.0 or higher at the end of the summer semester will

return to good academic standing. Students who do not meet these criteria will remain on probation.

Part-time Students:

Students who are enrolled regularly on a part-time basis* will be considered in good standing if they pass courses for which they receive recorded grades on the following basis:

1. The student must pass 67 percent of attempted Wilmington College credits AND
2. The student must have a minimum cumulative GPA of: 1.80 at close of first semester at Wilmington College, 2.00 at close of all subsequent semesters. AND
3. The student must complete EN101 or EN103H (and EN100, if required) with a grade of "C– "or better. Students earning a grade lower than "C– "(including drops after the drop/add period noted with the grade of "W" [Withdrawal]) in EN100, EN101, or EN103H will be required to repeat the course. WC Online students will work with the Online Student Success team and their Advisor to determine when the class(es) will be repeated. Students earning a grade lower than "C– " in EN100, EN101, or EN103H following the second attempt (including drops after the drop/add period noted with grade of "W") are placed on academic probation and will be required to repeat the course. WC Online students will work with Online Student Success team and their Advisor to determine when the class(es) will be repeated. Students earning a grade lower than "C–: following the third attempt (including drops after the drop/add period noted with grade of "W") are subject to immediate academic suspension.

Academic Integrity / Misconduct Policy
Students should consult the Student Handbook for policies regarding academic integrity issues including, but not limited to, guidelines for examinations, plagiarism, classroom behavior, and handling academic misconduct charges. Students with Academic Integrity violations may not be eligible for academic awards and honors (i.e. – academic honors, dean's list/merit list, Green Key Honor Society, etc.).

ACADEMIC CODE OF CONDUCT

This policy is directly related to the first Testimony, which is part of the Student Code of Conduct. "I will practice personal and academic integrity." The initial responsibility for dealing with academic misconduct lies with the individual faculty

member in whose classroom or course of study the offense occurs. The responsibility includes determination of the consequences for the offense. The goal is for faculty to confront cheating and plagiarism, to teach ethical behavior, and to provide an appropriate consequence based on the nature of the incident. Faculty are encouraged to explicitly address academic misconduct and its consequences in the course syllabus.

EXAMPLES OF ACADEMIC MISCONDUCT

A. Examination offenses include, but are not limited to, the following:

1. Taking unauthorized materials into or out of the examination room.

2. Leaving the examination room without authorization before completing an examination.

3. Talking in the examination room without authorization.

4. Discussing the examination outside the examination room during the course of the examination.

5. Attempting to observe the work of another student.

6. Taking an examination for another person or permitting someone else to do so.

7. Collaborating improperly by discussion, joint research, or joint effort in any way expressly prohibited by the instructor. This includes using a cell phone or other device to access information from another source or another student.

8. Improper knowledge of contents of an examination – No student shall knowingly acquire unauthorized knowledge of an examination or any part of an examination, or solicit, offer, or give information about any part of an examination.

B. Student work offenses include, but are not limited to, the following, which are expressly prohibited in the absence of prior written approval of the instructor or instructors involved:

1. Resubmission of work – Submitting work which has been previously submitted for credit.

2. Plagiarism – Submitting work done wholly or partly by another, including the unattributed copying of all or parts of a published work or internet document. Using generative Artificial Intelligence (AI) sources to produce work (when not expressly permitted) is also a form of plagiarism. Some instances of plagiarism are the result of ignorance rather than dishonesty. When plagiarism is encountered, the instructor should be sure that the student knows proper procedures for attributing content.

3. Prohibited sources – Consulting material or persons contrary to the directions of the instructor.

4. Improper collaboration – Engaging in any discussion, joint research, or joint effort of any kind expressly prohibited by the instructor.

5. Deception – Misrepresenting the authenticity of sources, citations, or principles in any written work.

6. Sharing work – Students who share their work with others are responsible for how that work is used. For example, if a student shares a paper with another student to help him or her understand an assignment, and that student submits the work as their own, the author of the paper shares responsibility for the plagiarism committed by the other student.

C. Other misconduct – Engaging in any other improper conduct as specified by the instructor.

D. Lying – deliberately providing false information relevant to academic matters, such as misrepresenting the inability to take an examination because of illness.

E. Disruptive or disrespectful classroom behavior – causing a disturbance in the classroom, interrupting instruction, speaking rudely or threatening students or faculty.

Academic Probation
Students who do not maintain good academic standing will be placed on academic probation for the following semester. Students meeting the criteria for good academic standing at the conclusion of a probationary semester will return to academic good standing.

Students on academic probation are ineligible for intercollegiate athletic competition. They may be ineligible for other extra-curricular activities as well (ex. internships and study abroad).

In order to return to academic good standing, students on probation need to earn a term GPA sufficient to raise their cumulative GPA above 2.0. However, students who fall short of reaching a cumulative 2.0 GPA in their probationary semester but achieve a term GPA of 2.0 may appeal for a second semester of probation.

Academic Suspension

A student who fails to meet the requirements to regain academic good standing at the conclusion of a semester on academic probation is subject to academic suspension.

Students whose semester grade point average falls below 1.00 are subject to immediate academic suspension, with the exception of fulltime students in their first semester of attendance at Wilmington College. First year and transfer students earning less than 1.80 GPA in their first semester of fulltime attendance at Wilmington College would be placed on probation [see Academic Probation above].

Students subject to academic suspension may make a written appeal to the Wilmington College Academic Standards and Appeals Committee. If the Committee views the appeal favorably, the student will be allowed to remain on academic probation for an additional semester. WC Online students should consult with the Vice President for External Relations about the appeal process.

Academic suspension from Wilmington College spans one full semester, after which an individual may apply for readmission. During the period of suspension from Wilmington College, the individual is encouraged to reexamine educational and career goals. Readmission is not automatic and depends on an individual's circumstances. If readmitted, an individual will return to Wilmington College on academic probation. Readmission does not guarantee eligibility for financial aid.

Academic Dismissal

A student who fails to meet probationary requirements, and has been suspended previously from Wilmington College, is subject to academic dismissal. The student subject to academic dismissal may make a written appeal to the Academic Standards and Appeals Committee requesting an additional semester of academic probation or a second academic suspension. If the Committee views the appeal for probation favorably, the student will be allowed to remain on academic probation for an

additional semester. WC Online students should consult with the Vice President for External Relations about the appeal process.

Readmission is not possible after academic dismissal from Wilmington College except under the Fresh Start Program.

Academic Appeals

The Academic Standards and Appeals Committee meets in confidential, closed sessions. It usually meets regularly during the academic year, beginning one week before classes start in August and ending approximately two weeks after grades have been submitted in May. Students may appeal to the Committee to drop or add a class after the final drop or add date, change a grade, extend the final date to submit work for an incomplete grade, appeal a charge of academic misconduct, or request a semester of academic probation. All appeals must be submitted to the Office of Academic Affairs in writing. WC Online students may secure the appropriate form through the Office of Academic Affairs, Office of Online Programs, or the Office of Academic Records.

Students should complete the form giving particular attention to the rationale for the appeal while making sure to include pertinent facts. Supporting documents, such as syllabi, tests, papers, and statements from a physician or a professor, may be attached. Students should seek assistance from an academic advisor or the Vice President for External Relations if necessary, particularly if the professor does not make the requested materials available.

If in addition to the written appeal the student wishes to appear before the Academic Standards and Appeals Committee, the student must notify the Office of Academic Affairs to arrange a time at the next available Committee meeting.

The Academic Standards and Appeals Committee may prohibit testimony that is irrelevant or redundant. It will consider all appeals in a timely manner and will notify students in writing after the conclusion of all deliberations.

Typically, a grade appeal takes a minimum of one month to cycle through the various offices where responses and signatures are required before the grade appeal can be presented to the Committee.

Administrative Appeals

Administrative appeals are reviewed and acted upon by the Vice President, Chief Academic Officer/Dean of Faculty in consultation with faculty and, depending on the appeal, other administrators. Often, an administrative appeal is a request for variance in the general education requirements or an hour requirement for graduation.

Administrative appeal forms are available through the Office of Academic Affairs or the Office of Online Programs.

Withdrawals

WC Online students who find it necessary to withdraw from the College are considered officially withdrawn only after they have completed the withdrawal process. To withdraw, students must complete a withdrawal form and meet with a designated WC Online staff member. WC Online students interested in withdrawing from the college should contact the Office of Online Programs for further information. Withdrawals after the final official drop day of any semester will result in failure of all classes unless unusual circumstances are judged to exist by a committee consisting of the Vice President, Chief Academic Officer/Dean of Faculty, the Associate Vice President of Academic Affairs, and the Registrar.

Administrative Withdrawal

A Wilmington College Online student who has not officially withdrawn at the end of a semester and has not registered for the following semester will be administratively withdrawn by the Office of Academic Records on the last drop/add day of the following semester.

Wilmington College Online students who have registered for a semester and have not participated in a single online activity by the end of the drop/add period without explanation will be administratively withdrawn by the Office of Academic Records and identified as "no show."

Students on leave of absence who do not return to Wilmington College by the second semester of the leave of absence period (or for military leave by the end of seven years) will be administratively withdrawn by the Office of Academic Records at the end of the leave of absence period. Administratively withdrawn persons wishing to return to the College must apply for readmission.

If a student stops attending 1 class and does not withdraw from it, they will receive an F. If they stop attending ALL classes Academic Records will withdraw them from institution only within Drop/Add period.

Military Leave of Absence

Students with orders to report for military duty must apply for a military leave of absence by completing the form available from a designated Wilmington College Online staff member. Military leave of absence differs from leave of absence in that a student's studies may be interrupted for a period of seven (7) years.

Readmission after Suspension

For students in the Wilmington College Online program, academic suspension spans a minimum of one complete semester (fall, spring or summer) after which an individual may apply for readmission. An abbreviated session (less than 16 weeks) does not count as a complete semester. Readmission is not automatic and depends on the student's circumstances. If readmission is granted, the student will be readmitted on probation.

Academic Courses

Definition of Courses in the Wilmington College Online Program:

Online Asynchronous Courses

An Online Asynchronous course does not have a set meeting time. Each class week will have participation and engagement requirements that must be completed during that week as determined by your instructor. Wilmington College defines an online course week as one which commences at 12:00 a.m. each Monday and ends at 11:59 p.m. the following Sunday. All weekly course requirements must be completed and submitted electronically in the prescribed manner to the course instructor within the instructor's assigned deadlines for assignments and participation that week.

Online Synchronous Courses (Wilmington College Online Program Only)

On Online Synchronous course will require that you attend the online synchronous sessions during the scheduled meeting times indicated in your course schedule and in the course syllabus. Each class week will have participation and engagement requirements that must be completed during that week as determined by the instructor. Participation in the scheduled live synchronous sessions and all weekly course requirements must be completed and submitted electronically in the prescribed manner to the course instructor within the instructor's assigned deadlines for assignments and participation that week.

Minimum Technology Requirements for Wilmington College Online Students

Wilmington College Online students must have access to a computer with the following specifications and minimum technology requirements to be able to perform successfully in an online learning environment.

Some academic programs may require additional software.

Device Types
- Laptops, desktops running Microsoft Windows or Apple macOS are recommended as your primary device
- Tablets running Windows may be acceptable if it meets requirements below
- Google Chromebook devices are not recommended as your primary device
- Devices running Android, Apple iOS (iPhone/iPad) or other operating systems are not recommended as your primary device

Operating system
- Windows OS: Windows 10 or 11
- macOS: One of the three most recent versions of macOS

Computer and processor
- Windows OS: 1.6 GHz or faster, 2-core or greater. 2 GHz or greater recommended for video calls
- macOS: Intel processor or Apple M-series of processors (M1, M2...)

Memory
- Windows OS: 4 GB RAM or greater
- macOS: 4 GB RAM or greater

Hard disk
- Windows OS: 10 GB of available disk space or greater
- macOS: 10 GB of available disk space or greater

Display
- Windows OS: 1280 x 768 screen resolution or greater
- macOS: 1280 x 800 screen resolution or greater

Network Connectivity
- Wi-Fi capable

Browser
- The current version of Microsoft Edge, Safari, or Chrome.

Video calls
- Built in or USB Camera, speakers/headphones and microphone.

Internet
- Students must have stable and uninterrupted internet at home to be successful in an online course.

If you do not have consistent access to a device with these specifications or higher, please be sure to have that in place by the beginning of the semester. If you have questions regarding these minimum technology requirement specifications, please contact the helpdesk@wilmington.edu.

Course Credits are Expressed in Semester Hours of Credit

Courses are generally numbered to correspond to the class level for which they are intended. Courses numbered below 100 are intended for freshmen. They do not count toward graduation, although they are included in the course load for the semester. 100-level courses are intended for freshmen, 200-level courses are intended for sophomores, 300-level courses are intended for juniors, and 400-level courses are intended for seniors. The 100- and 200-level courses are considered lower-division, while the 300- and 400-level courses are considered upper division. Lower-level transfer elective credit is numbered 195, and upper-level transfer elective credit is numbered 395. Graduate courses are numbered 500 to 699.

Available Types of Courses

The following types of courses are available at Wilmington College. It is indicated in the description if they are offered in the Wilmington College Online program.

I. REGULAR (1, 2 or 4 semester hours). A Regular Course at Wilmington College is defined in this manner: for each credit granted, the student attends 45 minutes of lecture/discussion per week and spends approximately two hours preparing for that class. Laboratory/Studio classes receive one credit for two or three hours of instruction per week, depending on the discipline involved, and each student will spend about one-half hour in preparation for each laboratory/studio hour.

Online classes do not meet in a physical classroom. Wilmington College online class periods, whether online asynchronous or online synchronous, mirror the instructional time spent in a conventional classroom and the time spent preparing for the class, with the exception that the instructional time occurs in a virtual setting. A syllabus for each Regular Course should be on file in the Wilmington College Office of Institutional Effectiveness and in the Wilmington College Online office.

II. SPECIAL TOPICS (1, 2 or 4 semester hours). Special Topics courses are essentially the same as the Regular Courses, but they are experimental courses. They must be approved by the Vice President, Chief Academic Officer/Dean of Faculty and may be offered once before submission to the Academic Policies Committee for consideration as a Regular Course. They carry the number 198 or 398. Because such courses are not repeated, they are not listed separately in the catalog. Special Topics courses may be offered in the Wilmington College Online program. When they are offered, a syllabus for each Special Topics course should be on file in the Wilmington College Office of Institutional Effectiveness and in the Wilmington College Online office.

III. COURSE BY APPOINTMENT (1, 2 or 4 semester hours). These are Regular Courses which, under exceptional circumstances, are given on a basis arranged between student and professor. Courses By Appointment (CBA) can only be taken after completing a form that is submitted to the Office of Academic Affairs. Students in the Wilmington College Online program may complete a Course By Appointment after receiving all approvals for the CBA.

IV. INDEPENDENT STUDY (1 to 4 semester hours). Independent Study courses are informal courses offered on a tutorial basis. The content may be suggested by the student to supplement work in his/her major field of concentration. The professor will determine if the student has a sufficient background of Regular

Courses to pursue Independent Study successfully. Independent study courses can only be taken after completing a form that is submitted to the Office of Academic Affairs. Students in the Wilmington College Online program may complete an Independent Study after receiving all approvals for the course.

The student and professor should meet once every week or every other week for a total of 15 hours per semester to assess the progress of the study. Independent Study courses carry the number 199 or 399. Students are limited to one independent study per semester and a maximum of four (4) semester hours of independent study in any one (1) semester. Exceptions to this rule must be approved by the Vice President, Chief Academic Officer/Dean of Faculty prior to the beginning of the semester.

Course by Appointments and Independent Studies are subject to the following policies. Exceptions to policy may be made by the Vice President, Chief Academic Officer/Dean of Faculty.
1. Course by Appointment and Independent Study are taught only by full-time faculty.
2. Students must be in good academic standing to register for a Course by Appointment or Independent Study.
3. Completed paperwork, including signatures, must be submitted to the Academic Records Office by 5:00 PM the first day of classes.
4. There is no obligation on the part of a professor to accept a Course by Appointment or Independent Study.
5. Any Course by Appointment or Independent Study with more than six students must be offered as a regular class in the schedule.
6. Students wishing to repeat courses may not do so by taking Course by Appointment or Independent Study.
7. No more than 12 hours of the 124 semester hours required for graduation may be taken as a combination of Independent Study and Course by Appointment. No more than one course per major or minor may be taken as a Course by Appointment.

V. INTERNSHIP (1 to 6 semester hours). An internship is an intensive career-oriented work experience related to the student's academic studies, professional and educational goals. It is also an opportunity to gain practical experience in one's major field of study, apply knowledge gained in the classroom, and make useful contacts in a professional field. The experience is ideally unique to the student and must be supervised by a qualified supervisor who is not an immediate family member. Eligibility requirements are participation in an internship orientation workshop, being in academic good standing and sophomore or higher classification or a minimum of

two semesters at Wilmington College. Students may earn lower-division internship credit, which carries the number 270, for internships of at least 3 weeks in which more than 50% of the intern's time is spent observing, shadowing, and/or providing basic assistance with a project. Upper-division internship credit, which carries the number 470, will be awarded for internships of at least 3 weeks where the intern is spending at least 60% of his/her time completing a significant project or independently handling a responsible task, which requires knowledge or abilities considered to be a competency in the discipline of the internship. In exceptional circumstances, more than six (6) credits may be approved through an Administrative Appeal. The Faculty Sponsor for each internship will determine whether the internship is worth upper or lower division credit in the discipline based on the position description provided on the contract. Internship experiences may be repeated for a total of 12 credits providing each experience is unique. All are graded on a "pass/no pass" basis and 75% of the work must be completed during the semester in which the credit is given. Each semester hour requires 42 contact hours. Tuition for an internship for a Wilmington College Online student is the same as for other credits at Wilmington College. Also, the standard add/drop deadlines apply. Wilmington College enforces an anti-nepotism policy. This policy is consistent with the College's anti-nepotism policy for employees.

Prior to registration for an internship, an internship contract must be completed and approved by the faculty sponsor, adviser, and internship site. Registration must occur prior to the start of the internship. Internship contracts are available online through Career Services after the completion of an internship orientation. To maintain uniformity in internships, the contract must be approved by the Associate Vice President for External Relations/Career Services prior to the experience, and both the faculty sponsor and the Associate Vice President for External Relations/Career Services will perform the final evaluation of the work for the internship. For additional details and complete internship policy, consult the Internship Guidelines available on the Career Services section of the website. Students in the Wilmington College Online program may complete an internship, if appropriate.

VI. DEVELOPMENTAL COURSES (1, 2 or 4 semester hours). These courses, identified by numbers beginning with a "0," i.e., 099, are designed to produce competencies equivalent to those possessed by the average high school graduate. They do not count toward the 124 semester hours required for graduation and do not count toward class level for determining Stafford Loan eligibility, although they do count toward full-time status for financial aid purposes. These courses are offered only on a pass/no pass basis. There is a limit of 12 semester hours of this

type of coursework per student over the college career. These courses are not offered in the Wilmington College Online program.

VII. STUDY/SERVICE EXPERIENCES (1, 2 or 4 semester hours). These are group trips of one to six weeks in length, designed to produce learning through exposure to or involvement in a culture different from one's own. Some emphasize service and work, others concentrate on lectures and field trips in the setting. Destinations may be international or domestic. Credit is recorded as TR130/130G or TR330/TR330G. These courses are not offered in the Wilmington College Online program, but Wilmington College Online students may participate in the Study/Service Experiences with the permission of the Vice President for External Relations.

VIII. STUDY ABROAD PROGRAMS. A significant general education objective established for all students by the Wilmington College faculty is international understanding. Participation in an international study program is one way of meeting a part of this objective. Wilmington College Online students may participate in programs through the Global Education Oregon (University of Oregon) and Visayas State University (study abroad placement program). Students must have completed 30 hours of coursework at Wilmington College, have a minimum cumulative GPA of 3.0, be in good academic and financial standing, and have approval by the Office of Academic Affairs and the Office of Academic Records.

Policies for Study Abroad Programs
Credit earned through approved study abroad programs is considered residence credit and is calculated into the Wilmington College cumulative grade point average. Students pay Wilmington College tuition, their travel, and any housing or board fees charged separately by the program. Students who choose to study abroad will be charged a $150.00 administrative fee and will be able to use financial aid received from state and federal sources toward these programs. Institutional financial aid cannot be used for study abroad programs. Any additional costs of attending an approved study abroad program will be the responsibility of the student. Students may also transfer credits to Wilmington College earned in international study programs sponsored by other accredited colleges and universities providing they are pre-approved by Wilmington College. The Assistant Registrar can advise students about the transferability of credits through other programs.

Minimum requirements for participating in a semester-long international study abroad program are the satisfactory completion of 30 hours of coursework at Wilmington College, a minimum cumulative GPA of 3.0, good academic and financial

standing when applying and approval by the Office of Academic Affairs and the Office of Academic Records.

Students wishing to take a course on a pass/no credit basis are subject to the same guidelines as for other pass/no credit courses, as specified in the "Grading System" section of this catalog. The College will not normally approve students for participation in more than one semester-long study abroad program.

IX. CONSORTIUM CROSS-REGISTRATION. Wilmington College is a member of the Southwest Ohio Council for Higher Education (SOCHE) and the Greater Cincinnati Collegiate Connection (GC3). Full-time degree-seeking Wilmington College students can take courses from other SOCHE institutions by cross-registration. Full-time and half-time degree-seeking students may take courses from other GC3 institutions by cross-registration. Cross-registration requires academic good standing at Wilmington College and completion of prerequisites for courses chosen at another institution.

Students pay Wilmington College tuition for courses taken through consortium registration and may be eligible for financial aid. However, students are responsible for paying any non-tuition fees that the host institution charges (these can include student activity fees, technology fees, etc.). On dates designated by each institution, students are responsible for registration, dropping, and adding at both the home and host institutions. Credits earned through cross-registration at consortium member institutions are considered residence credit at Wilmington College and count toward the Wilmington College grade point average. A maximum of 18 semester hours may be taken at consortium.

SOCHE members include:

Air Force Institute of Technology*
Antioch College
Antioch University – Midwest
Cedarville University
Central Michigan University
Central State University
Cincinnati State Technical and Community College – Middletown Campus
Clark State Community College
Edison State Community College
Kettering College
The Kettering Foundation
Miami University – Regionals
Ohio University
Sinclair Community College
Southern State Community College
Union Institute and University
University of Cincinnati
University of Dayton
Wilberforce University
Wilmington College
Wittenberg University
Wright State University
*ex officio member

GC3 members include:

Art Academy of Cincinnati	Miami University Regionals
Athanaeum of Ohio	Mount Saint Joseph University
Chatfield College	Northern Kentucky University
Cincinnati State Technical and Community College	The Christ College of Nursing and Health Sciences
Gateway Community and Technical College	Thomas More College
God's Bible School and College	Union Institute and University
Good Samaritan College of Nursing and Health Sciences	University of Cincinnati UC – Blue Ash Campus UC – Clermont College
Hebrew Union College – Jewish Institute of Religion	Wilmington College
Miami University	Xavier University

Information about scheduling and registration is available in the Office of Wilmington College Online Programs. To obtain financial aid, a consensual agreement must be filed with the Student One Stop Office.

X. TRANSIENT STUDENT STATUS. Students wishing to take off-campus courses not part of the Wilmington College or consortium cross-registration programs should complete an application for Transient Student Status. Transient status requires academic good standing at Wilmington College and completion of prerequisites for courses chosen at another institution. If the combination of Wilmington College and transient courses in a single term is greater than 18 semester hours, permission from the Office of Wilmington College Online Programs is required.

The Transient Student application must be completed prior to registration at another institution. Approval of the form includes guaranteed transferability of courses with grades of "C–" or better, credit hour conversion, if necessary, and an indication of how the approved courses can be used to fulfill Wilmington College requirements.

Upon completion of transient courses, it is the responsibility of the student to request an official transcript from the other institution to be sent directly to the Wilmington College Online Office.

A student who plans to graduate from Wilmington College by finishing the remaining course requirements at another college/university must complete a special Transient

Student application. The student will be placed on an administrative leave of absence for no more than three years. If the student has not finished the required coursework to earn a degree within three years of last attending Wilmington College, the student will be withdrawn and will no longer be permitted to finish degree requirements under the catalog used at the time of attendance. The student will be required to finish the degree requirements of the current Wilmington College catalog, which may require additional coursework.

Transient students and/or coursework are not eligible for financial aid.

XI. COOPERATIVE PROGRAMS. Wilmington College maintains a cooperative program with Mount Carmel College of Nursing (MCCN) in Columbus, Ohio in the form of a 2 + 2 program, whereby students enter Wilmington College and complete two years of a pre-nursing curriculum and then are eligible for transfer to MCCN provided they have achieved certain academic standards. Annually, MCCN guarantees admission for up to eight Wilmington students who have completed the pre-nursing curriculum requirements with a minimum of a grade of "C" in all courses to be transferred to MCCN and have a cumulative grade point average of 3.00 or higher. Academic advisors in appropriate departments can assist with outlining a schedule of courses which need to be taken at Wilmington to meet the MCCN pre-nursing curriculum requirements. This program is not offered in the Wilmington College Online Program.

All eleven categories of courses listed and included in each of the program areas in this Catalog meet the criteria outlined by the State Approving Agency for Veterans' Training. These courses lead to, or are fully creditable within the constraints indicated, towards a standard college degree, in that they consist of prescribed programs of study with provision for interaction either by mail, telephone, personally, or by class attendance between students and regularly employed faculty members of the College.

Articulation Agreements

Wilmington College offers a variety of programs and transfer credits through special agreements with other institutions. For information about specific programs contact the Office of Academic Affairs.

Degree Completion Articulation Agreements
- Nursing: Mount Carmel Nursing Partnership
- Biotechnology: Cincinnati State Technical and Community College; Sinclair Community College
- Agriculture Completion P.E.S.S.: Regional Students who have completed AA or AS Agriculture degrees

Transfer Credit Agreements
- AT Still University/Kirksville
- Cincinnati State Technical and Community College
- Sinclair Community College
- Southern State Community College
- University of Oregon (Global Education Oregon/Study Abroad)
- Visayas State University, Philippines
- Wright State University (Letter of Intent)

Graduate Transfer Credit/Direct Admission
- Ashland University– Sport Management, MBA Graduate Program (seniors may take up to two classes while attending WC)
- Ohio Dominican University– Sport Management, MS Graduate Program (discounted rate for WC graduates)
- Shorter University–Business Administration, MBA Graduate Program/Direct Admission (WC graduate accepted into Shorter graduate school)

General Course Policies

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Office of Wilmington College Online Programs.

How Wilmington College Students May File a Complaint with the Ohio Department of Education (ODHE)

ODHE Student Complaint Information

https://highered.ohio.gov/students/current-college-students/student-complaints/submit-complaint

ODHE Online Complaint Form:

https://highered.ohio.gov/students/current-college-students/student-complaints/submit-complaint

Wilmington College's Handbooks also include options for students wishing to file complaints with the College and are available at:

https://handbook.wilmington.edu/

From the Ohio Department of Higher Education Student Complaint Information Website (Retrieved, Tuesday, August 13, 2024)

Student Complaint Information

The Ohio Department of Higher Education (ODHE) is responsible for responding to formal complaints against public, independent non-profit and proprietary institutions of higher education in Ohio. While the ODHE has limited authority over colleges and universities, and cannot offer legal advice or initiate civil court cases, the Chancellor's staff will review submitted complaints and work with student complainants and institutions.

COMPLAINTS NOT UNDER THE CHANCELLOR'S JURISDICTION
- Complaints filed more than two years after the incident
- Admissions decisions
- Grade disputes
- Student conduct violations
- Criminal misconduct[1]
- Violations of federal law[2]

How to Submit a Complaint [to ODHE]

Please follow the steps outlined below to submit a complaint:

STEP 1

If a student has concerns related to classroom situations or administrative actions, he/she should contact the faculty or staff member(s) with whom there has been a conflict. It may be possible to resolve the concerns without the need for formal institutional action. However, if the student's complaint is not resolved satisfactorily, or if the complaint cannot be resolved by contacting the faculty or staff member(s), the student should proceed to STEP 2.

STEP 2

The student should file a complaint through the institution of higher education's established complaint process. Information on the process can usually be found in the institution's academic catalog, student handbook or website. If the student is unable to resolve the complaint in this manner, the student should contact the Ohio Department of Higher Education using the online complaint form. Please note that the complaint must be received within two years of the completion of the institution's complaint process.

Wilmington College's Handbooks also include options for student wishing to file complaints with the College and are available at: https://handbook.wilmington.edu/

STEP 3

After receiving a complaint through the ODHE complaint form, the Chancellor's staff will review the submitted materials. If needed, the ODHE will contact the person submitting the complaint for any required additional information or clarifications. The Ohio Department of Higher Education will then send a copy of the complaint to the institution against which the complaint has been filed and ask for a response within three weeks. After receiving the college or university's response, the chancellor's staff will determine whether the institution's student complaint process has been followed and exhausted and what additional steps or follow-up, if any, will be taken. The Chancellor's staff will inform both parties involved in the complaint of the outcome of our review in writing. Depending on the complexity of the complaint, most follow-up contact regarding the complaint will be completed within 4 to 6 weeks.

Questions?
If you have additional questions about the complaint process, or want to clarify that your individual complaint is reviewable by the Ohio Department of Higher Education, please feel free to contact (614) 466-6000 or odhe-complaints@highered.ohio.gov

[1]Complaints concerning criminal misconduct should be filed with local law enforcement.
[2]Complaints relating to violations of federal law should be filed directly with the federal agency having jurisdiction over the matter.

National Council for State Authorization Reciprocity Agreements (NC-SARA)

Wilmington College is approved by the Ohio Department of Education to participate in the National Council for State Authorization Reciprocity Agreement. For additional information, visit the online resources page.

The State Authorization Reciprocity Agreement (SARA) establishes a state-level reciprocity process that will support the nation in its efforts to increase the educational attainment of its people by making state authorization:

- more efficient, effective, and uniform in regard to necessary and reasonable standards of practice that could span states;

- more effective in dealing with quality and integrity issues that have arisen in some online/ distance education offerings; and
- less costly for states and institutions and, thereby, the students they serve.

For more information about NC-SARA, including about disclosure and professional licensure for online programs, please visit these links: Disclosure Link and https://nc-sara.org/

Accessibility and Disability Services
Wilmington College provides accommodations and services for students with a variety of disabilities, including chronic illnesses, psychological, physical, medical, learning, and sensory disability amongst others. If you anticipate or experience barriers based on disability and feel you may need a reasonable accommodation to fulfill the essential functions of this course, you are encouraged to contact:

Spencer Izor, Associate Vice President of Compliance – Title IX/ADA Coordinator at spencer.izor@wilmington.edu or 937-481-2365 or Nathan Flack, Academic Resource Manager at 937-481-2208 to learn more about the process and procedures for requesting accommodations, or by visiting College Hall Room 306a or the Robinson Communication Center, Room 103.

Religious Accommodations
Wilmington College strives for an inclusive climate and welcomes students from all backgrounds, faiths, and experiences. If religious observance impedes your ability to participate fully in classroom activities or a principal holiday from your religious tradition occurs during the semester and conflicts with class meetings or activities, please make the professor aware of this immediately to determine if a reasonable accommodation is possible.

Title IX
Wilmington College is committed to helping create a safe and open learning environment for all students. If you (or someone you know) have experienced any form of sexual misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available. The College strongly encourages all members of the community to take action, seek support and report incidents of sexual misconduct including disclosures of experiences that happened before their sexual misconduct including disclosures of experiences that happened before their time at the College. This is to ensure that all community members who have experienced sexual misconduct receive support, options, and information about their rights and resources. Community members are not obligated to respond to this outreach, and this will not generate a report to law nforcement or to the Title IX Coordinator. Please be aware that under Title IX of the Education Amendments

of 1972, any information about such misconduct that is disclosed to the Title IX Coordinator is to ensure resources and support are provided.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact the Health and Wellness Center at 937-481-2217 or Campus Ministries at 937-481-2239. For more information about reporting options and resources at Wilmington College and the community, please visit https://www.wilmington.edu/current-students/title-ix .

Governing Catalog

Students must meet the requirements for graduation as described in a single catalog. This is usually the catalog in effect when they enter Wilmington College as degree-seeking students. Students will not be required to fulfill changes in graduation requirements made after entering the College, but they may elect to do so if it is to their advantage. Students whose education programs at Wilmington College have been interrupted for more than three years will follow the requirements in effect at the time of their readmission to the College. Students may petition to follow requirements from their original governing catalog. Such petitions will be decided based on faculty and administrative input regarding the appropriateness and feasibility of completing former major and degree requirements.

RIZE Education Consortium

- A $250 per semester fee applies once a RIZE concentration is declared. RIZE courses are open to students who have declared a RIZE concentration only.

"Courses in the following concentrations: Public Health, Logistics and Supply Chain Management, Sport Nutrition and Cybersecurity, are offered via Wilmington College's partnership with Rize, an education company seeking to prepare students for careers in the fastest-growing fields. The partnership allows students to earn Wilmington College credit toward in-demand degree programs. Courses are designed by top academics and industry leaders, vetted by Wilmington College and taught by faculty at other colleges and universities."

Utilize the link below to view the RIZE Academic Policies

[RIZE Academic Policies (notion site)](#)

Academic Programs

Majors and Minors

Each student intending to graduate from Wilmington College must complete a major field of study approved by the College. A major requires at least 32 hours and no more than 56 hours. The cap of 56 hours is inclusive of prerequisites, cognates, and any major requirements. Excluded from the cap of 56 hours are EN101 and any mathematics below MT140 that is a prerequisite for a stated math requirement within a major. At least one-half of the required hours must be taken in courses numbered in the 300s and 400s (e.g., if the major requires 32 hours at least 16 hours must be in course numbers in the 300s and 400s).

A minor requires at least 20 hours and not more than 28 hours. At least 10 credit hours in each minor must be numbered in the 300s and 400s.

In addition, no more than 66 out of the 124 semester hours required for a degree may be taken from any one academic field unless additional credit hours are mandated by an outside accrediting body to fulfill licensure or certification (i.e. ODHE, CAATE, TEAC, or CAEP as examples). At least 40 hours of the 124 semester hours required for a degree must be upper-division courses, i.e., courses numbered in the 300s and 400s. Majors, when regulations require, can have more than 66 hours. Additional majors may be completed as long as the rules in this paragraph are not violated. Minors may also be completed, although a minor is not required for graduation.

Currently approved Wilmington College Online majors and programs are listed below. The following pages delineate the requirements for each program and its majors. Questions or concerns should be directed to the Office of the Wilmington College Online Program or your advisor.

Majors (all B.A. except as noted)
Accounting
Business Administration
with a Concentration in Cybersecurity Management
with a Concentration in Finance
with a Concentration in Logistics & Supply Chain Management
with a Concentration in Management
Strategic Organizational Leadership

Self-Designed Major (SDM)

Students with special educational goals may design an alternative major in lieu of a traditional major. All General Education requirements must be fulfilled by those carrying out a Self-Designed Major. SDM forms are available in the Office of Academic Records. SDMs are to be developed in consultation with a Self-Designed Major Planning team and must be submitted to the Office of Academic Affairs before the completion of 44 semester hours. Transfer students with more than 44 semester hours must complete the SDM proposal process within the first semester of enrollment. A student must have a cumulative Wilmington College GPA of 2.5 or better before an SDM can be approved. WC Online students should contact the Office of Wilmington College Online Programs for additional information.

General Education

Goals for Competencies, FYE, Areas of Thought and Expression, Values and Cultures

The general education program at Wilmington College is designed to give students a broad understanding of the world in which they live. Through successful completion of the general education program, each graduate is expected to acquire competence in the use of standard English and Mathematics, knowledge of the world outside the United States, knowledge of the basic areas of human thought and expression, and institutional mission and values.

1. ENGLISH COMPETENCE:

EN101 with a grade of "C-"or better. Students are strongly encouraged to take EN101 during their freshman year.

Students earning a grade lower than "C-" [including drops after the drop/add period noted with the grade of "W" (Withdrawal)] in EN100 or EN101 are automatically registered to repeat the course the following semester.

Students earning lower than a "C-"in EN100 or EN101 following the second attempt* [including drops after the drop/add period noted with grade of "W" (Withdrawal)] are placed on academic probation and automatically registered to repeat the course the following semester.

Students earning a grade lower than "C-"following the third attempt [including drops after the drop/add period noted with grade of "W" (Withdrawal)] are subject to immediate academic suspension.

*Withdrawals are considered attempted credits

2. MATHEMATICS COMPETENCE:

MT106 (or MT102 and MT103) or higher numbered mathematics course: a minimum of 3 semester hours required. Students are strongly encouraged to begin the math requirement during the freshman year. Placement in MT099, MT104, MT106 or MT107 (or MT102 and MT103), MT109, or MT140 is based on ACT/SAT scores and high school GPAs. Tests will confirm placement the first week of class. MT099 does not count toward the 124 hours required for graduation; however, it does count for the purpose of determining academic standing, financial aid completion rate, and student classification. Students failing MT099 will be required to repeat the course. Students will work with the Student Success team and advisor to determine when the class(es) will be repeated.

3. GLOBAL AWARENESS.

8 hours of Global (G) courses. A student may not satisfy the Global Awareness requirement by passing a CLEP, AP, IB (international baccalaureate), or proficiency exam in a language.

4. BASIC AREAS OF THOUGHT AND EXPRESSION:

8 hours in each Basic Area of Thought and Expression OUTSIDE of the Major Area of Study (A., B., C., and D.), fine arts, humanities, natural science, and social science must be completed*.

   A. Fine Arts: 8 hours of designated fine arts credits from Art, Music, Theatre or Communication Arts.

      AR – Any course in Art
      CA230, CA333G (Wilmington College Online Program only), 337
      EN336
      MU – Any course in Music
      TH – Any course in Theatre

   B. Humanities: 8 hours of designated humanities credits from English, History, Religion & Philosophy or Spanish.

      ED160, 161, 162, 163
      EN150, 232, 233, 235, 239, 242, 244G, 245G, 250G, 251, 330, 331, 334, 338, 350, 430G
      HI130, 131, 150, 160G, 161G, 170, 250G, 342, 350, 351G, 352, 353G, 381
      ID134G
      PC233, 332
      RP – Any course in Religion and Philosophy, except RP495
      SP – Any course in Spanish, except SP285, 385

   C. Natural Science: 8 hours of designated natural science credits, with a minimum of one (1) laboratory course, from Agriculture, Biology, Chemistry, Environmental Science, Health Sciences, or Physical Science or Sport Sciences.

      AG130G, 133, 250
      BI100/100G, 131, 203, 230, 231, 351/351G (Wilmington College Online program only)
      CH101G, 230, 231
      EQ240, 349
      ES101G
      HS344, 345
      PH – Any course in Physics

D. Social Sciences: 8 hours for designated social science credits from Economics, Political Science, Psychology, Sociology or Social Work. Fulfilled within the program requirements for Accounting and Business Administration, and Strategic Organizational Leadership majors.

        EC 130, 131, 430G

        ED 230 and SE 230

        PS 130, 231G, 234G, 330, 333G, 337G, 343, 348G, 350, 350G

        PY 130, 231, 331, 334, 336, 350, 350G

        SW 230

        SY 130, 230, 333G, 335, 340, 350

Self–Designed Majors must propose and be approved on how they will fulfill the four Basic Areas of Thought and Expression requirement.

WILMINGTON COLLEGE ONLINE MAJORS

ACCOUNTING and BUSINESS MAJORS

Wilmington College offers the following majors in the Wilmington College Online program.

Majors
Accounting
Business Administration
      Cybersecurity Management Concentration
      Finance Concentration
      Logistics & Supply Chain Management Concentration
      Management Concentration
Strategic Organizational Leadership

ACCOUNTING

Accounting concerns the collection, processing, and reporting of information about the financial performance of economic organizations. The demand for this information arises from many sources including the need of management to report to owners and shareholders, the need to make decisions which promote the success of the organization, and the need to comply with tax laws and other legal requirements.

The accounting program at Wilmington College is designed to prepare students for a wide variety of career options in public accounting, industry, and government. In recognition of the role of accountants in today's economy, the program emphasizes development of both the ability to use the outputs of the accounting process and the skills necessary to design, operate, and manage accounting information systems.

Students who anticipate sitting for the Certified Public Accountant Exam or who anticipate attending a Graduate Program in Accounting are encouraged to take MA330 Business Law and MA369 Corporate Finance at some point in their undergraduate program.

BUSINESS ADMINISTRATION

The Business Administration major is suited for students who have career goals involving various aspects of banking, management, marketing, or finance. Whether students want to pursue a career after graduation in a Fortune 500 company, are already working and want to seek a promotion, new career, or professional growth opportunities, or want to engage in an entrepreneurial start-up, they will be presented with both the theoretical and practical applications of business concepts.

The broad academic curriculum is infused with the core values of Wilmington College. Within the Business Administration major, students select a track for their concentration where they may choose Finance, Management, Cybersecurity, and Logistics.

Whether garnering a major or minor in the Business Administration area, students are prepared for a life of success in a wide variety of careers in large to small corporations, family enterprises, nonprofit organizations, or their own entrepreneurial ventures.

ACCOUNTING MAJOR: A total of 56 hours with grades of "C−" or better is required.

Common Core: 32 hours

AC230	Financial Accounting	(4)
AC231	Managerial Accounting	(4)
EC130	Principles of Economics I: Microeconomics	(4)
EC131	Principles of Economics II: Macroeconomics	(4)
EC334	Business Statistics I	(4)
EC335	Business Statistics II	(4)
MA230	Introduction to Management & Organizations	(4)
MK230	Introduction to Marketing	(4)

Required Courses: 20 hours

AC330	Intermediate Accounting I	(4)
AC335	Intermediate Accounting II	(4)
AC336	Tax Accounting	(4)
AC431	Auditing	(4)
AC432	Special Situations & Issues in Contemporary Financial Reporting (only offered as an online course)	(4)

Elective Courses: 4 hours of electives

AC340	Accounting Information Systems (only offered through the main campus)	(2)
AC342	Cost Management (only offered as an online course)	(4)
AC350	Topics in Accounting	(2 or 4)
EC233	Excel−Essential Skills (only offered through the main campus)	(2)
MA330	Business Law	(4)

BUSINESS ADMINISTRATION MAJOR WITH CYBERSECURITY MANAGEMENT CONCENTRATION: A total of 55 hours with grades of "C–" or better is required.

Common Core: 32 hours.

AC230	Financial Accounting	(4)
AC231	Managerial Accounting	(4)
EC130	Principles of Economics I: Microeconomics	(4)
EC131	Principles of Economics II: Macroeconomics	(4)
EC334	Business Statistics I	(4)
EC335	Business Statistics II	(4)
MA230	Introduction to Management & Organizations	(4)
MK230	Introduction to Marketing	(4)

Required Courses: 23 hours

CY330	Intro to Cybersecruity – (RIZE)	(3)
CY331	Network and System Security – (RIZE)	(3)
CY332	Cybercrime and Governance – (RIZE)	(3)
CY433	Cyber Forensics – (RIZE)	(3)
CY495	Ethical Hacking – (RIZE)	(3)
DT230	Introduction to Computer Programming	(4)
DT320	Introduction to Data Science and Data Visualization	(4)

BUSINESS ADMINISTRATION MAJOR WITH FINANCE CONCENTRATION: A total of 56 hours with grades of "C–" or better is required.

Common Core: 32 hours.

AC230	Financial Accounting	(4)
AC231	Managerial Accounting	(4)
EC130	Principles of Economics I: Microeconomics	(4)
EC131	Principles of Economics II: Macroeconomics	(4)
EC334	Business Statistics I	(4)
EC335	Business Statistics II	(4)
MA230	Introduction to Management & Organizations	(4)
MK230	Introduction to Marketing	(4)

Required Courses: 16 hours

EC339	Money and Banking	(4)
EC340	Microeconomic Theory	(4)
MA369	Corporate Finance	(4)
MA430	Stocks, Bonds, and Investments	(4)

Required Electives: 8 hours of electives

AC336	Tax Accounting	(4)
AC350	Topics in Accounting	(2 or 4)
EC233	Excel–Essential Skills	(2)
	(only offered through the main campus)	
EC341	Macroeconomic Theory	(4)
EC350	Topics in Economics	(4)
EC433	Advanced Theoretical Economics: Labor, Industrial	
	Organizations and International Economics	(4)
MA330	Business Law	(4)

BUSINESS ADMINISTRATION MAJOR WITH LOGISTICS & SUPPLY CHAIN MANAGEMENT CONCENTRATION: A total of 56 hours with grades of "C–" or better is required.

Common Core: 32 hours.

AC230	Financial Accounting	(4)
AC231	Managerial Accounting	(4)
EC130	Principles of Economics I: Microeconomics	(4)
EC131	Principles of Economics II: Macroeconomics	(4)
EC334	Business Statistics I	(4)
EC335	Business Statistics II	(4)
MA230	Introduction to Management & Organizations	(4)
MK230	Introduction to Marketing	(4)

Required Courses: 16 hours

MA330	Business Law	(4)
LG336	Forecasting and Logistics – (RIZE)	(3)
LG338	Sourcing & Operations – (RIZE)	(3)
LG431	Supply Chain Management Technologies – (RIZE)	(3)
LG495	Logistics Capstone – (RIZE)	(3)

Required Electives: 8 hours of electives: 4 hours at upper division

CA234	Public Speaking	(2)
EC233E	XCEL – Essential Skills	(2)
EC340	Microeconomic Theory	(4)
EN252	Topics in Professional Studies	(2)
MA336	Human Resources Management	(4)
MA369	Corporate Finance	(4)
MA495	Strategic Management	(4)
MT140	Calculus I	(4)

BUSINESS ADMINISTRATION MAJOR WITH MANAGEMENT
CONCENTRATION: A total of 56 hours with grades of "C−" or better is required.

Common Core: 32 hours.

AC230	Financial Accounting	(4)
AC231	Managerial Accounting	(4)
EC130	Principles of Economics I: Microeconomics	(4)
EC131	Principles of Economics II: Macroeconomics	(4)
EC334	Business Statistics I	(4)
EC335	Business Statistics II	(4)
MA230	Introduction to Management & Organizations	(4)
MK230	Introduction to Marketing	(4)

Required Courses: 12 hours

MA330	Business Law	(4)
MA369	Corporate Finance	(4)
MA495	Strategic Management	(4)

Required Electives: 12 hours of electives

CA234	Public Speaking	(2)
	(only offered through the main campus)	
EN253	Topics in Professional Writing	(2)
	(only offered through the main campus)	
AC342	Cost Management	(4)
	(only offered online)	
EC339	Money and Banking	(4)
EC340	Microeconomic Theory	(4)
EC341	Macroeconomic Theory	(4)
MA333	Entrepreneurship	(4)
MA336	Human Resources Management	(4)
MA340	Managing Creativity	(4)
	(only offered online)	
MA342	Diversity and Inclusion in the Workplace	(4)
	(only offered online)	
MA344	Purchasing	(4)
	(only offered online)	
MA346	Leadership in Organizations	(4)
	(only offered online)	
MA350	Topics in Management	(2−4)
MA430	Stocks, Bonds, and Investments	(4)
MA432	Conflict Management in the Workplace	(4)

	(only offered online)	
MA433	Production and Operations Management	(4)
	(only offered online)	
MA435	Global Business	(4)
	(only offered online)	
RP450A7	Topics in Religion/Philosophy: Business Ethics	(4)
	(only offered online)	
SY340	Society and Business	(4)

STRATEGIC ORGANIZATIONAL LEADERSHIP MAJOR

This major expands on the traditional business curriculum and includes a greater emphasis on issues such as ethics, organizational dynamics, and diversity in all types of organizations. The values that permeate the courses in this new major coupled with a required service project will provide our students with a competitive edge in today's workplace.

STRATEGIC ORGANIZATIONAL LEADERSHIP MAJOR: A total of 48 hours with grades of "C−" or better is required.

Required courses: 48 hours

AC235	Financial Accounting for Managers	(2)
AC236	Managerial Accounting for Managers	(2)
MA135	Microeconomics for Managers	(2)
MA136	Macroeconomics for Managers	(2)
MA230	Introduction to Management & Organizations	(4)
MA336	Human Resources Management	(4)
MA341	Business Decision Making	(4)
MA342	Diversity and Inclusion in the Workplace	(4)
MA346	Leadership in Organizations	(4)
MA432	Conflict Management in the Workplace	(4)
MA495	Strategic Management	(4)
MK230	Introduction to Marketing	(4)
RP450A7	Topics in Religion/Philosophy: Business Ethics	(4)
SY340	Society and Business	(4)

Course Descriptions

(Note: The classes listed below represent those courses that are typically offered as online courses. As needed and as appropriate, other degree-relevant courses that are listed and described in the Wilmington College main campus catalog may be offered as online classes).

ACCOUNTING

AC230 FINANCIAL ACCOUNTING (4 credits). An introduction to the fundamentals of accounting theory, accrual accounting, and financial reporting. Includes the study of the accounting for cash, receivables, payables, inventories, plant assets, long-term liabilities, and stockholders' equity for service and merchandising firms. *Prerequisite: MT104 or math placement into MT106 or higher.*

AC231 MANAGERIAL ACCOUNTING (4 credits). A continuation of AC230. The study of accounting for manufacturing firms and activities. Includes the study of short-term decision-making, budgeting, pricing, performance evaluation, and capital investment. In addition, the course examines accounting for cash flows and the analysis of financial statement information. *Prerequisite: AC230 Financial Accounting.*

AC235 FINANCIAL ACCOUNTING FOR MANAGERS (2 credits). Covers the fundamentals of financial accounting as well as the identification, measurement, and reporting of economic events on enterprises. Accounting information is examined from the perspective of effective management decision making. This is an overview of financial statement analysis. *Prerequisite: MT104 or math placement into MT106 or higher.*

AC236 MANAGERIAL ACCOUNTING FOR MANAGERS (2 credits). Covers the fundamentals of managerial accounting as well as the identification, measurement, and impact of economic events on enterprises. Managerial information is examined from the perspective of effective management decision making with special emphasis on planning and control. *Prerequisite: MT104 or math placement into MT106 or higher.*

AC330 INTERMEDIATE ACCOUNTING I (4 credits). A thorough review of the accounting process and financial statements. In-depth analysis of all assets, current liabilities and contingencies, bonds, leases, and revenue recognition. *Prerequisite: AC231 Managerial Accounting.*

AC335 INTERMEDIATE ACCOUNTING II (4 credits). A continuation of AC330. Includes an in-depth study of accounting for income taxes, pensions and other benefits, shareholders equity and financial statement analysis and the accounting procedures for business combinations and consolidated entities. *Prerequisite: AC330 Intermediate Accounting II.*

AC336 TAX ACCOUNTING (4 credits). A study of personal and corporate income tax accounting, determining gross income, deductions, credits, tax rates, and capital gains. *Prerequisite: AC231 Managerial Accounting.*

AC340 ACCOUNTING INFORMATION SYSTEMS (2 credits). An overview of accounting information systems as it pertains to processing and interpretation of accounting information. Special attention will be given to areas of IT that are covered under the BEC section of the CPA test. Application of an accounting software package will be utilized. *Prerequisite: AC230 Financial Accounting. (AC340 is only offered at the main campus)*

AC342 COST MANAGEMENT (4 credits). A study of the processing and reporting of information for the purpose of decision making, planning and control, and performance evaluation. A major objective is to prepare students to use and critically evaluate cost management information. Topics covered include job order and activity based costing, cost estimation, budgeting and cost variance analysis. *Prerequisite: AC231 Managerial Accounting. (AC342 is only offered as an online course)*

AC350 TOPICS IN ACCOUNTING AND FINANCE (2-4 credits). An in-depth examination of a topic in Accounting. May be repeated when topics vary.

AC431 AUDITING (4 credits). A study of the audit objectives and procedures of the professional auditor; techniques for audit decision internal control, audit evidence, statistical sampling, computerized systems, auditing standards, professional ethics, and legal responsibility. *Prerequisites: AC335 Intermediate Accounting II and senior standing recommended.*

AC432-W SPECIAL SITUATIONS AND ISSUES IN CONTEMPORARY FINANCIAL REPORTING (4 credits). A study of governmental and not-for-profit accounting, effects of international operations on financial reporting including foreign currency translations, financial statement analysis including standards formation, researching standards, professional ethics and responsibilities, and other issues of current interest to financial accountants. [Skill: W] *Prerequisite: AC330 Intermediate Accounting I. (AC432 is only offered as an online course)*

LOGISTICS & SUPPLY CHAIN MANAGEMENT

LG336 FORECASTING AND LOGISTICS – (RIZE) (3 credits). Have you ever wondered how that Amazon package arrived at your door so quickly? Supply chain management is the process by which organizations get us the products we consume, and companies need talented employees to help optimize their supply chain. This course will teach you how to use forecasting techniques to match supply and demand, and how to develop logistics networks that help minimize costs and deliver top customer service. This online class has optional live sessions. *Prerequisites: EC335 Business Statistics II, (MT140 is suggested).*

LG338 SOURCING & OPERATIONS – (RIZE) (3 credits). In today's modern economy, something as simple as a razor might be manufactured in multiple countries with each part coming from a different supplier. This course will teach you how businesses manage this increasing complexity behind the scenes through efficient sourcing of suppliers and operations. You will have the opportunity to apply this knowledge by conducting a real-world case study of a product of your choosing. This online class has optional live sessions. *Prerequisites: EC335 Business Statistics II, (MT140 is suggested) and LG336 Forecasting and Logistics (RIZE).*

LG431 SUPPLY CHAIN MANAGEMENT TECHNOLOGIES – (RIZE) (3 credits). This course covers the major relevant supply technologies and systems. In this course, you'll survey the systems that enable the supply chain in best-in-class organizations. Understanding how information flows throughout the supply chain is critical to managing a supply chain and this will be the main focus of this course. By the end of the course, you will have gained a basic understanding of how supply chain systems work and how they make the supply chain efficient and effective. *Prerequisites: LG336 Forecasting and Logistics and LG338 Sourcing & Operations.*

LG495 LOGISTICS CAPSTONE – (RIZE) (3 credits). This course – built in collaboration with corporate advisors – is the culmination of your work as a student of supply chain management. In this course, you'll be tasked with creating a series of solutions to actual problems faced by a real-world company in delivering their products to consumers. By the end of this course, you will have built experience in solving real-world supply chain problems and seeing how your solutions compare to the professionals. *Prerequisite: LG338 Sourcing & Operations.*

ART

AR130 DESIGN (4 credits). The elements and principles of design as it relates to compositions created within the visual arts. The course will analyze works of art in terms of shape, balance, color and more. Attention will be placed on creative problem solving and visual organization. Projects will be assigned to further illustrate the student's knowledge of two-dimensional design concepts.

AR162 DRAWING I (4 credits). Fundamentals of graphic expressions including development of forms in space in line, value, and texture through a variety of media, techniques, and concepts. Media covered are graphite, charcoal, and pastels.

AR240 PAINTING (4 credits). Introduction to creative and individual expression through the employment of basic painting techniques and design concepts. Examines aspects of the professional community through visits, slides and lectures.

AR301 SPECIAL EXHIBITS AND PERFORMANCES: THE ARTS IN CINCINNATI (1 credit). This course examines current issues in the arts in Cincinnati and is linked to exhibitions or performances at local museums or cultural performance centers. Topics will vary and the emphasis is on experiencing the arts in Cincinnati within an academic framework. This course may be repeated one time provided the topics differ.

> AR301A1 SPECIAL EXHIBITS AND PERFORMANCES: THE ARTS IN CINCINNATI: OUTSIDE/INSIDE (1 credit).

> AR301A21 SPECIAL EXHIBITS AND PERFORMANCES: THE ARTS IN CINCINNATI: FOUND MEMORIES (1 credit).

AR330-G ANCIENT ART CULTURES (4 credits). Focuses on the art of prehistoric man throughout Europe, the Middle East and Africa up through the art of the European Renaissance during the 14th, 15th and 16th centuries. Study is in conjunction with the permanent collection of the Cincinnati Art Museum. Islamic and Far Eastern treasures in the Museum holdings will also be studied. The course encompasses the architecture, painting, sculpture and printmaking of these early societies. *Prerequisite: Sophomore, junior, or senior standing recommended.*

AR331-G MODERN ART CULTURES (4 credits). Focuses on the art of the 17th, 18th, 19th and 20th centuries studied in conjunction with the permanent collection of the Cincinnati Art Museum. Study of the Museum holdings will include works from the Baroque, Romantic and Impressionistic movements. The course will

encompass the paintings, sculptures, prints and photographs of modern societies as well as art of the Americas and African art. Includes special emphasis on women and minority artists. *Prerequisite: Sophomore, junior or senior standing recommended.*

AR351/AR351-G TOPICS IN ART (4 credits). An in-depth study of concepts, philosophies, trends, and topics in U.S. or international art. Students learn to identify, analyze, and write about art within its aesthetic, socio-historical, philosophical, and economic contexts. Topics may focus on the literary, visual, or performing arts. Possible topics may include: Modern Art and Mass Culture, Abstract Expressionism, Pop Art, Mexican Muralists, and Postmodernism. This course may be repeated three times provided the topics differ. *Prerequisites, skills, and the global designation will vary according to the topic.*

> AR351A1-G TOPICS IN ART: MEXICAN MURALISTS (4 credits). This course will closely examine the lives and work of the three most famous Mexican muralists, Orozco, Rivera and Siqueiros. To get a better understanding of their work, students will study the history of Mexico, starting from pre-Columbian times to present, the technique of fresco painting and its history and the lives of these artists and their influences. Students will analyze the works of these artists to see how cultural, historical, political and religious influences impacted their imagery and message. *Prerequisite: EN101.*

> AR351A2-G TOPICS IN ART: ABSTRACT EXPRESSIONISM (4 credits). The class will start with a global and historical view of early cultural art and will then focus in more detail as to why the invention of the camera changed the destiny of Art History. Next we will examine those artistic movements from that time until 1950 that precipitated the Abstract Expressionist movement in New York/the United States. The fact that Paris was the international hub of the greater art world at the turn of the 20th century will be studied. Also examined will be the political and artistic climate in Europe just prior to WWII, which caused a vast migration of artists from Europe and Germany to the United States. That will give us a background to address the Abstract Expressionist Movement in the United States. *Prerequisite: EN101.*

> AR351A3 TOPICS IN ART: INTRODUCTION TO CONTEMPORARY ART (4 credits). An introduction to contemporary art through new media, including graffiti, street art, installation, happenings, performance, digital, photography and film from the late twentieth and early twenty-first centuries. *Prerequisite: Junior or senior standing recommended.*

BIOLOGY

BI100/100-G TOPICS IN BIOLOGY (4 credits). A study of some of the areas of biology most relevant to today's students, such as ecology, reproduction, genetics, or evolution. (Intended for general education.) May be repeated when topics vary. May be international if so designated according to topic. Laboratory.

BI131 HUMAN NUTRITION (4 credits). Studies the basic principles of nutrition and their application to good health. Applied topics include physical activity, pregnancy, age-related changes, weight control and other contemporary issues. Laboratory.

BI203 HUMAN BIOLOGY (4 credits). A survey of how the human body functions. The course will start with molecules and work up to organ systems and the body as a whole. Practical aspects of human biology will be discussed including nutrition, the effects of exercise on the body, reproduction, and disease prevention. Laboratory.

BI351 ADVANCED TOPICS IN BIOLOGY (4 credits). A special topics course for students desiring a more focused approach to contemporary areas of biology such as holistic/integrative health or physical anthropology. This course is available to WC Online students only. This course may be repeated four times provided the topics differ. *Prerequisite: Varies according to the topic.*

> BI351A ADVANCED TOPICS IN BIOLOGY: BIOLOGICAL ANTHROPOLOGY (4 credits). Biological anthropology is the study of humans in the biological world. Studying the fossil record of human evolution allows us to see how we came to be what we are today. By surveying our closest relatives, the non-human primates, we can gain a better understanding of how our earliest human ancestors may have lived. Finally, the course looks at modern humans genetically, medically, and as variable, ecologically adapted populations to see why our physical diversity exists. *Prerequisite: EN101.*

> BI351B ADVANCED TOPICS IN BIOLOGY: HOLISTIC AND INTEGRATIVE HEALTH (4 credits). This course examines Holistic and Integrative healing, including related correlative and clinical research, and addresses the contemporary use of holistic and integrative healing worldwide. Students will also explore the details of several holistic and integrative healing therapies. *Prerequisite: BI203, BI131, or HP100.*

CHEMISTRY

CH101–G CHEMISTRY AND THE ENVIRONMENT (4 credits). Chemical principles are explained with applications to environmental concerns. (Intended for general education.) Laboratory.

COMMUNICATION ARTS

CA234 PUBLIC SPEAKING (2 credits). Engages students in the practice of oral and written communication by expanding their knowledge and understanding of different speech types and speech preparations. Students demonstrate effective communication skills by developing organizational strategies for a variety of speaking styles according to audience and purpose; clarify personal thinking skills through oral communication; demonstrate a knowledge of grammar, usage and syntax while speaking; and enrich speaking with writing, listening, viewing, and reading experiences. Develops an awareness of the importance of oral communication in today's global society. Demonstrative, informative, and persuasive forms of speaking are studied and practiced.

CA333–G INTERNATIONAL FILM SURVEY (4 credits). This course focuses on viewing, writing about, and discussing films as vehicles for the exploration of non–U.S. cultures. Films will be considered within their historical, theoretical, aesthetic, industrial, economic, socio–cultural, and also thematic contexts. *Prerequisite: EN101.*

CA350 TOPICS IN COMMUNICATION ARTS (2–4 credits). The course provides an opportunity for advanced study of various areas of communication. Possible topics for specific courses include advertising, organizational communication, photography, documentary production, and sound recording and production. The particular topic for a given term will be announced in the course schedule. May be repeated when topics vary.

> **CA350B1 TOPICS IN COMMUNICATION ARTS: MEDIA, LAW, AND ETHICS (4 credits).** In this course, students will explore and develop an understanding of the legal and ethical issues in the mass media industry. This course will acquaint students with law in general and communications law in particular. Topics will include an analysis of the First Amendment, obscenity, and copyright laws, and the conflict between media as a profit–making business and a public institution. *Prerequisite: EN101.*

CYBERSECURITY MANAGEMENT

CY330 INTRO TO CYBERSECURITY — (RIZE) (3 credits). In today's world, no one is safe from cyber-attacks, but everyone can be prepared. This course will teach you how malicious actors use social skills and technology to facilitate cyber attaches and provide you with the tools and information you need to defend against those attacks. Whether you pursue one of the many available jobs in cybersecurity or just want to secure your own privacy, you'll learn how to make the internet safer. This online class has optional live sessions. *Prerequisites MA230 Introduction to Management and Organizations, MK230 Introduction to Marketing, and EC130 Principles of Economics I: Microeconomics.*

CY331 NETWORK AND SYSTEM SECURITY — RIZE (3 credits). In today's world, no one is safe from cyber-attacks, but everyone can be prepared. This course will teach you how malicious actors use social skills and technology to facilitate cyber attaches and provide you with the tools and information you need to defend against those attacks. Whether you pursue one of the many available jobs in cybersecurity or just want to secure your own privacy, you'll learn how to make the internet safer. This online class has optional live sessions. *Prerequisites: MA230 Introduction to Management and Organizations, EC130 Principles of Economics I: Microeconomics, and CY330 Intro to Cybersecurity.*

CY332 CYBERCRIME AND GOVERNANCE – (RIZE) (3 credits). Cybercrime is one of the biggest threats companies face on a daily basis, and they are constantly looking for new hires to help protect them. In this course, you will get a firsthand look at the methods used to commit cybercrimes. You will also learn how governments detect, investigate, and stop these crimes, and become familiar with the laws and policies in place to deter cybercriminals. This online class has optional live sessions. *Prerequisites: CY331: Network and System Security Prerequisites, MA230 Introduction to Management and Organizations, MK230 Introduction to Marketing, and EC130 Principles of Economics I: Microeconomics.*

CY334 MODERN CYBERSECURITY — (RIZE) (3 credits). Just as technology is constantly evolving, so too must cybersecurity to keep pace with changing trends. In this class, you will learn about the changing landscape of cybersecurity, emerging technologies that are likely to be targeted, and new forms of cyber-attack being launched. By the end of the course, you will be able to implement the most up-to-date practices in cybersecurity in order to protect against attacks. This online class has optional live sessions. *Prerequisites MA230 Introduction to Management and Organizations, MK230 Introduction to Marketing, and EC130 Principles of Economics I: Microeconomics.*

CY433 CYBER FORENSICS – (RIZE) (3 credits). When cybercrimes do happen, you need to know how to respond. This course examines the tools and techniques used to perform cyber forensics and conduct investigations into cybercrimes. By the end of the course, you'll be able to gather and analyze important digital evidence and gain skills in analyzing cybercrime that are in demand from companies across the country. This online class has optional live sessions. *Prerequisite: CY330 Intro to Cybersecurity.*

CY495 Ethical Hacking – (RIZE) (3 credits). To stop a hacker, you need to be able to think like a hacker. In this course, you will learn hands–on techniques for attacking and penetrating networks and systems. You will be prepped with tools to launch these offensive tactics, and then complete a hands–on project where they are asked to ethically hack a real system. This online class has optional live sessions. *Prerequisites: CY330 Intro to Cybersecurity and CY433 Cyber Forensics.*

DATA SCIENCE

DT230 INTRODUCTION TO COMPUTER PROGRAMMING (4 credits). For students interested in algorithmic problem solving in a variety of settings. No experience is required. Students will learn to solve problems using a variety of coding styles while becoming familiar with the Python Standard Library and its essential third–party packages. The focus is on building skills that students can transfer to other settings, including data science and analytics.

DT320 INTRODUCTION TO DATA SCIENCE AND DATA VIZUALIZATION (4 credits). A survey of major data science tools and concepts. Students will learn the process of acquiring, cleaning, managing, and analyzing data sets to produce insights and make data–driven decisions. They will also gain experience with narrative building and visual storytelling using data. *Prerequisites: DT230 Introduction to Computer Programming and MT131 Introduction to Statistics or EC334 Business Statistics I and EC335 Business Statistics II.*

ECONOMICS

EC130 PRINCIPLES OF ECONOMICS I: MICROECONOMICS (4 credits). Focuses on the individual consumer, firm and specific market; the principle of supply and demand for specific goods and services; and the role of the price mechanism in allocating resources. Examines when markets work well and when they do not. *Prerequisite: MT104 or math placement into MT106 or higher.*

EC131 PRINCIPLES OF ECONOMICS II: MACROECONOMICS (4 credits). Focuses on the economy as a whole. The macroeconomic problems of inflation and unemployment are addressed. The role of government as manager of prosperity is scrutinized. *Prerequisite: MT104 or math placement into MT106 or higher.*

EC233 EXCEL–ESSENTIAL SKILLS (2 credits). This course is focused on developing the fundamental to intermediate level Excel skills desired by employers. Topics covered include creating and designing professional spreadsheets, using formulas, formatting, lookups and data tables, functions, importing/exporting data, pivot tables, and data analysis tools.

EC334 BUSINESS STATISTICS I (4 credits). The course is particularly focused on descriptive statistics, probability, sampling, inference, and simple regression and correlation. Additionally, a focus is placed on utilizing statistics to make business decisions and the interpretation of the data beyond the calculations. *Prerequisite: Completion of the quantitative competence requirement of General Education.*

EC335 BUSINESS STATISTICS II (4 credits). The advanced level of statistics is primarily focused on hypothesis testing methodology for numerical and categorical data, theory and application of multiple regression analysis, and advanced time series forecasting models. Particular attention is given to using statistics to test, predict, and forecast in the context of the capabilities and applications. *Prerequisite: EC334 Business Statistics I.*

EC339 MONEY AND BANKING (4 credits). An economic analysis of the banking and financial system with special emphasis upon the structure, policy goals, and targets of the Federal Reserve. The role of money in influencing the macroeconomy will be examined. *Prerequisite: EC131 Principles of Economics II: Macroeconomics.*

EC340 MICROECONOMIC THEORY (4 credits). The analysis of rational human behavior, particularly in specific markets affecting consumer and producer decision making. The role of the price mechanism in allocating scarce resources, and the role of competition, externalities, and public goods play in the determination of market efficiency. *Prerequisite: EC130 Principles of Economics II: Microeconomics.*

EC341 MACROECONOMIC THEORY (4 credits). Focuses on the problems of the national economy. A variety of viewpoints are examined. Each of these schools of thought, Keynesian, Monetarist, Classical and Rational Expectations, is described and critically evaluated. Theoretical points of view are then shown to have very

decipherable effects upon policy. *Prerequisite: EC131 Principles of Economics II: Macroeconomics.*

EC350 TOPICS IN ECONOMICS (2–4 credits). Topics to be announced, such as Contemporary Economic Problems, Environmental Economics, Women and the Economy, Transportation, and Economic Geography. May be repeated when topics vary.

ENGLISH

EN100 WRITING I (4 credits). This course introduces students to the expecations of college–level reading and expository writing. Classroom instruction emphasizes the conventions of effective writing. Students are placed into EN100 based on ACT scores and high school performance.

EN101 WRITING II (4 credits). This course extends students' understanding of the expectations of college–level expository writing. It emphasizes critical analysis, argument, and research. Students are placed into EN101 based on ACT scores and high school performance.

EN350/350–G ADVANCED TOPICS IN LITERATURE (2–4 credits). Courses in literature that vary in content at the discretion of the instructor. Topics may include, but are not limited to: World Myths, World Short Stories and Modern Societies, Modern African Experience in Film and Literature, Images of Women, Fantasy Literature. May be repeated when topics vary. *Prerequisites and skills will vary according to the topic.*

> EN350B2 ADVANCED TOPICS IN LITERATURE: IMAGES OF WOMEN (4 credits). One theme of twentieth century literature has been the emerging voice of women in matters of personal, social, and political concerns. In this course we will examine narratives by and about women that reflect the traditional, stereotypical, and changing roles of women in European/North American, Latin American, African, and Indian cultures with the intent to discern when and where women have been silenced or have voice, depending on the image and the accompanying stereotype of the female character(s). *Prerequisite: EN101 Writing II.*

> EN350B3–G ADVANCED TOPICS IN LITERATURE: FANTASY LITERATURE (4 credits). Without fantastical imagination, many of the world's literary works would not exist. This course will explore narratives that are deeply rooted in the fantastical. Students will read important works of

fantasy literature and critically question fantasy's role in various cultures (i.e., Is fantasy a good or bad thing? Is it a distraction from the real problems of the world? Or, is it richly metaphorical, often carrying a thought-provoking, subversive charge?). *Prerequisite: EN101 Writing II.*

EN350B4-G ADVANCED TOPICS IN LITERATURE: MODERN AFRICAN EXPERIENCE IN FILM AND LITERATURE (4 credits). This course introduces students to important and lively issues shaping the modern sub-Saharan African experience: the rich relationships between modern and traditional ways of life; the changing role of women; the importance of religion (traditional, Christianity and Islam); the positive and negative effects of colonialism; and the continuing struggles to establish lasting democratic societies. *Prerequisite: EN101 Writing II.*

EN350B5-G-W ADVANCED TOPICS IN LITERATURE: WORLD SHORT STORIES AND MODERN SOCIETIES (4 credits). This course examines contemporary short stories from Africa and the Middle East, Asia, the Pacific Islands, Latin America and the Caribbean, Europe, and North America. The stories explore a rich multitude of cultures seen through ethnic, gender, class, and political perspectives. The course is designed to build greater understanding, appreciation, and critical response to contemporary world literature and to cultural issues. [Skill: W] *Prerequisite: EN101 Writing II.*

EN350B6-G ADVANCED TOPICS IN LITERATURE: LITERATURE OF THE QUEST (4 credits). Literature of the Quest studies characters who have obstacles to overcome. A prototype for a "quest" story is STAR WARS — the story of characters who go on a mission and in the process transform their lives. They return from the quest, whether they fail or succeed, as changed individuals. The material introduces characters from a variety of time periods and cultures and examines how much culture dictates what we quest for and how we go about attaining it. *Prerequisite: EN101 Writing II.*

EN350B7-G-W ADVANCED TOPICS IN LITERATURE: FAIRY TALES GO HOLLYWOOD (4 credits). Once upon a time, in a land far, far away, there lived a tradition—the oral sharing of stories about magical worlds and peoples. Years passed, and the stories were so enjoyable and educational that the Brothers Grimm traveled Germany and collected narratives from folks; Hans Christian Andersen wrote his own tales; filmmakers adapted the stories for the big screen; and academics scrutinized the tales in search of

their meanings, their adaptations, and their significance to the modern world. As each story was reshaped and retold, the message changed, and the students wondered why and what was lost or gained? The answers (and perhaps more questions) may be found in the comparisons of the stories captured on paper and those dramatically presented on film, and that will be how we come to know of these stories and live happily ever after. [Skill: W] *Prerequisite: EN101 Writing II.*

EN350B8 ADVANCED TOPICS IN LITERATURE: HORROR IN SHORT FICTION (4 credits). A brief survey of the horror genre's most celebrated short fiction authors. This course examines how the genre grew to prominence and continues to survive in today's hyper-visual world while always attempting to answer the question: can literature be scary? Students will explore a range of authors, such as Edgar Allan Poe, H.P. Lovecraft, Richard Matheson, Neil Gaiman, Robert Kirkman, Shirley Jackson, Octavia Butler, and Mariana Enríquez.

EN350B9-G-W ADVANCED TOPICS IN LITERATURE: WORLD MYTHS (4 credits). In this course, students explore global myths and the roles myths play in literature and in stating "truths" about human nature. This class introduces students to motifs, metaphors, and archetypes of the stories themselves, as well as theories of mythology put forth by Campbell, Jung, Frye, and others, and includes both ancient and modern myths from various lands and cultures. Through writing assignments and discussions, students analyze, interpret, and compare mythological themes. [Skill: W] *Prerequisite: EN101 Writing II.*

ENVIRONMENTAL STUDIES

ES101-G ENVIRONMENTAL SCIENCE (4 credits). This course examines the interaction of humans and the environment, within the context of key ecological and evolutionary principles. Topics include conservation, ecotoxicology, agriculture, climate change, natural resource use, environmental ethics, environmental policy and sustainability. Intended for general education. Laboratory.

GLOBAL

GL320 WILMINGTON GLOBAL SIGNATURE (4 credits). This "Big Ideas" course will be writing intensive. This is a traditional 4-credit hour course offered each semester and taken by students of junior or senior standing (transfers will be

required to take it during their first term at Wilmington College). This course can take the form of a "greak book/s" model, or focus on any global or universal questions faced by and unifying the human condition. With reference to Wilmington College's mission, vision, core values, and queries, students will continue to increase their understanding of the perspectives of other cultures, global issues, and the interconnectedness of the world through in–depth exploration of global topics. Students will also reflect on their future roles as engaged members of a global community. *Prerequisites: EN101 Writing II and junior or senior standing.*

HISTORY

HI350 TOPICS IN UNITED STATES HISTORY (4 credits). This course focuses on the in–depth examination of varying topics in United States history. Topics may include, but are not limited to, Andrew Jackson, Native–American History, Race, Gender, and the Ethnicity in American History, Depression–Era America, and The Sixties. May be repeated when topics vary. *Prerequisite: HI130 or HI131.*

HI350A7 TOPICS IN UNITED STATES HISTORY: HISTORY OF CINCINNATI (4 credits). This course is a survey of the history of Cincinnati from 1788 to the present with an emphasis on the city's place in American history. Walking tours of historic sites are an integral part of this course. *Prerequisite: EN101 Writing II.*

HI350A8 TOPICS IN UNITED STATES HISTORY: THE CIVIL WAR ERA (4 credits). The Civil War represents a defining moment in American history when the nation came to the brink of dissolution and the most fundamental questions of national value and purpose rose to the surface. The course will focus on the social and economic aspects of the war era as well as the military and political aspects. Special emphasis will be on the human dimension of the Civil War, both on the battlefield and at the homefront. *Prerequisite: EN101 Writing II.*

HI350A9 TOPICS IN UNITED STATES HISTORY: THE UNDERGROUND RAILROAD (4 credits). This course seeks to examine the origin, development, and impact of the Underground Railroad in the Ohio Valley, the first multi–racial, multi–ethnic, multi–class, and human rights movement, from a local, historical perspective. More specifically, we will explore the various activities of enslaved African Americans as they attempted to abscond from human bondage by crossing the Ohio River, which legally separated slave states from Free states. Special attention will be placed on

the abolition movement as well as the development of various African American communities in parts of Cincinnati and Northern Kentucky. *Prerequisite: EN101 Writing II.*

HI351-G TOPICS IN WORLD HISTORY (4 credits). An examination of a selected topic in the history of an area other than the United States. Examples include, but are not limited to, Ancient History, Pre-Colonial African History, the Reformation in Europe, and Japan during the Meiji Restoration. May be repeated when topics vary. [Skill: W] *Prerequisite: HI160G or HI161G.*

HI351C1-G-W TOPICS IN WORLD HISTORY: RISE AND FALL OF THE BRITISH EMPIRE (4 credits). This course examines developments in Britain since 1714 with emphasis on the development of English democracy and a global view of the rise and decline of the British Empire. [Skill: W] *Prerequisite: EN101 Writing II.*

INTERDISCIPLINARY

ID122 FIRST YEAR EXPERIENCE (1 credit). This is a First Year Experience course dedicated to the transfer and online leaner. The course focuses on an introduction to Wilmington College including Quakers, their history and the core values of the institution. Students will also become familiar with a broad range of campus support services, ranging from tutoring and writing assistance to instructor communication, research resources and access to health services for both physical and emotional well-being. The final unit of the course serves as a first introduction to advising according to the Wilmington College degree requirements, culminating in the development of an educational pathway. The course is taught during the first 8-week abbreviated session of each term.

MANAGEMENT

MA135 MICROECONOMICS FOR MANAGERS (2 credits). The analysis of rational human behavior, particularly in specific markets affecting consumer and producer decision making. The role of the price mechanism in allocating scarce resources, and the role competition, externalities, and public goods play in the determination of market efficiency.

MA136 MACROECONOMICS FOR MANAGERS (2 credits). Focuses on the problems of the national economy. A variety of viewpoints are examined. Each of these schools of thought, Keynesian, Monetarist, Classical and Rational

Expectations, is described and critically evaluated. Theoretical points of view are then shown to have very decipherable effects upon policy.

MA230 INTRODUCTION TO MANAGEMENT AND ORGANIZATIONS (4 credits). An introduction to the field of management and an understanding of organizational behavior. The fundamental roles and responsibilities of management in achieving organizational objectives are explored. Introduces key concepts of management such as staffing, leadership, motivation, and communication while examining the four functions of management: planning, leading, organizing, and controlling. In addition, students gain an understanding of group and individual behavior, organizational culture, organizational structure, conflict resolution, power and politics, ethics in organizations, personality, and decision making.

MA330 BUSINESS LAW (4 credits). An introduction to legal terms, practices, and procedures. The objectives are to help the student identify legal issues from a business perspective. Areas covered include ethics, the legal system, dispute resolution, the law of property, contracts, agency, torts, property and business formation, and related topics. *Prerequisite: Junior or senior standing recommended.*

MA341 BUSINESS SYSTEMS ANALYSIS AND DESIGN (4 credits). This course provides a methodical approach to developing computer systems including feasibility study, systems planning, analysis, design, testing, implementation and software maintenance. Emphasis is on the strategies and techniques of systems analysis and design for producing logical methodologies for dealing with complexity in the development of information systems. *Prerequisites: AC231 Managerial Accounting and MA230 Introduction to Management and Organizations.*

MA333 ENTREPRENEURSHIP (4 credits). This course is designed to explore the personality of the entrepreneur and how innovative business ideas are created. Specifically, students examine opportunity assessment, business planning, self-assessment, and idea generation in relation to new business enterprises. In addition, specific types of entrepreneurship such as corporate entrepreneurship are addressed. *Prerequisites: AC230 Financial Accounting, MA230 Introduction to Management and Organizations, and MK230 Introduction to Marketing.*

MA336 HUMAN RESOURCES MANAGEMENT (4 credits). This course is an in-depth exploration of Human Resources Management (HRM). Specifically, students examine essential functions of HRM such as recruiting, selection, performance reviews, employee relations, compensation, benefits, training & development, safety & health, and labor unions. *Prerequisite: MA230 Introduction to Management and Organizations.*

MA340 MANAGING CREATIVITY (4 credits). Creativity can be defined as the ability to bring into being new forms and interpretations; innovation, as the act of introducing new acts or methods. This course will examine both concepts, using the writings and works of numerous writers and artists, as well as business writings about innovation as springboards for class discussions and activities. Students will also consider the link between creativity and innovation in theoretical and practical terms. *Prerequisite: EN101 Writing II.*

MA341 BUSINESS DECISION MAKING (4 credits). This course uses statistics as a tool to improve management decision making. The course examines quantitative decision-making tools such as probability, forecasting, inventory models, statistical inference, correlation, and regression analysis. *Prerequisite: Completion of the quantitative competence requirement of General Education.*

MA342 DIVERSITY AND INCLUSION IN THE WORKPLACE (4 credits). In this course, students will examine contemporary conditions in the workplace with an emphasis on understanding primary dimensions of diversity including ethnicity, gender, sexual orientation and physical disability. The course is interdisciplinary in nature, and draws from work in several of the social sciences. The intention of this class is to combine practical explorations, including study of students' lived experiences, with academic reading and research. The course is team-taught. *Prerequisite: MA230 Introduction to Management and Organizations or permission of the instructors.*

MA344 PURCHASING (4 credits). The principles and practices of acquiring products and services for organizations and the broad range of decisions made by materials managers, including pricing, negotiating, writing specifications, and quality control. *Prerequisite: MA230 Introduction to Management and Organizations.*

MA346 LEADERSHIP IN ORGANIZATIONS (4 credits). This course provides an overview of the role of the successful, integrative leader in the modern organization. Through discussions, cases, and exercises, participants will examine historical and contemporary approaches to leadership, including corporate practices to develop leadership. This course will focus on both individual and organizational perspectives of leadership. *Prerequisite: MA230 Introduction to Management and Organizations.*

MA350 TOPICS IN MANAGEMENT (2-4 credits). An in-depth examination of a topic in Management. May be repeated when topics vary.

MA350A4 TOPICS IN MANAGEMENT: BITS, BYTES, AND TWEETS: MANAGING ORGANIZATIONS IN THE DIGITAL AGE (4 credits). An introduction to the fundamentals of computer hardware and software, emphasizing the use of the internet and social networking as both a personal and business tool. Included in the course will be the good, the bad, and the ugly of the personal computing world. Topics include: how things work, what is really happening when the Internet is accessed, the data that is left behind when users log off, and how personal and professional exposure to the rewards and risks of this communication medium is managed.

MA369 CORPORATE FINANCE (4 credits). A study of the corporate financial environment; techniques of financial analysis and planning; basic financial concepts; capital budgeting; and the management of working capital. *Prerequisites: AC231 Managerial Accounting and EC334 Business Statistics I.*

MA430 STOCKS, BONDS, AND INVESTMENTS (4 credits). An introduction to investments in stocks, bonds, commodities, options, warrants, mutual funds and current financial vehicles; investment portfolio management and the balance of risk/reward factors for different financial situations. *Prerequisite: MA369 Corporate Finance.*

MA432 CONFLICT MANAGEMENT IN THE WORKPLACE (4 credits). An analytical exploration of the nature and dynamics of conflict and its relationship to factors such as values, attitudes, culture, gender, and power. Practical application of conflict theory as it relates to the workplace with opportunities to learn and practice conflict management skills and alternative dispute resolution techniques with special emphasis on mediation. Other topics covered will include personality types, interpersonal communication strategies, negotiation, and organizational dynamics. *Prerequisite: MA230 Introduction to Management and Organizations.*

MA433 PRODUCTION AND OPERATIONS MANAGEMENT (4 credits). The study of the internal decision–making operations of an organization producing either a product or service. Includes work analysis, inventory, capital planning, production control, scheduling, facility layout and location. *Prerequisites: AC231 Managerial Accounting and MA230 Introduction to Management and Organizations.*

MA435 GLOBAL BUSINESS (4 credits). This course explores the functions of management, marketing, and finance as they apply to doing business in international markets. This course emphasizes the cultural, economic, and demographic factors that influence a firm's operations in a foreign market. *Prerequisites: AC231*

Managerial Accounting, MA230 Introduction to Management and Organizations, and MK230 Introduction to Marketing.

MA485 INTERGRATED CONSULTING EXPERIENCE (I.C.E.) PROGRAM PARTICIPATION (1 − 4 credits). An opportunity to work as a consultant in a professional capacity. Work experiences are integrated with educational objectives to broaden student learning experience. An application must be completed before the student can enroll. Course may be repeated for a maximum of 8 credit hours. *Prerequisites: MA230 Introduction to Management and Organizations or MK230 Introduction to Marketing, 3.0 cumulative GPA and within major, at least sophomore standing, and permission of instructor. (Note: Taught Pass/No Pass).*

MA495−W Strategic Management (4 credits). This is the capstone course for those with a Management concentration in Business Administration. It is a "big picture" course that ties together the other disciplines of business: management, marketing, accounting, economics, organizational behavior, etc. Students are called upon to probe, question, and evaluate all aspects of a company's external and internal situation. Taught through extensive case analysis, students grapple with sizing up a company's standing in the marketplace and its ability to go head−to−head with rivals, learn the difference between winning strategies and mediocre ones, and become more skilled in spotting ways to improve a company's strategy. [Skill: W] *Prerequisites: AC231 Managerial Accounting, EC130 Principles of Economics I: Microeconomics, EC131 Principles of Economics II: Macroeconomics, MA230 Introduction to Management and Organizations, MK230 Introduction to Marketing, and senior standing recommended.*

MARKETING

MK230 INTRODUCTION TO MARKETING (4 credits). An introduction to the field of marketing. The course focuses on the four Ps of Marketing: product, price, place and promotion. Also examines the role of research, market segmentation, and buyer behavior in consumer and industrial markets. This course is the prerequisite for all other marketing courses.

MATHEMATICS

MT104 ALGEBRA (4 credits). A review of high school algebra. Includes operations with real numbers, graphing and functions, solving equations, and problem solving. Students scoring a 23 or below on the ACT exam will be required to take a placement exam.

MT106 LIBERAL ARTS MATH (4 credits). Students become problem solvers of practical real life problems. Topics covered include: statistical methods in science and business, probability theory; coding techniques which provide for efficient handling of inventory data and data compression; techniques for detecting and correcting errors which occur when electronically transmitting identification numbers; alternative voting systems, and fair division procedures applied to mergers, divorce settlements, inheritance, and other potential adversarial situations. *Prerequisite: MT104 Algebra or math placement.*

MUSIC

MU350/350-G TOPICS IN MUSIC (4 credits). This course explores a particular aspect of music or contemporary music culture selected that semester. A variety of subjects will be covered including: topics that study a particular world music and culture, topics in musical technology, and contemporary popular music. [Skills: Vary with Topic] *Prerequisites: MU130 and junior or senior standing.*

> MU350B1 TOPICS IN MUSIC: 50 YEARS OF THE BEATLES (4 credits). The Beatles were both a musical and a cultural phenomenon, and this course explores the world of the Beatles and the events that surrounded them. A 50-year legacy that extends into the 21st century continues to provide a view of our modern world that questions the idealism as well as the practicality of what the Beatles represent. *Prerequisite: EN101 Writing II.*

> MU350B3 TOPICS IN MUSIC: JAZZ WITHIN THE AMERICAN EXPERIENCE (4 credits). Jazz has been described as America's quintessential music art form. With its recorded history spanning one hundred years, jazz music has offered an alternative view of American history as it reflects and documents the changing times in a manner that serves to be relevant in our modern world. [Skill: W]. *Prerequisite: EN101 Writing II.*

> MU350B7 TOPICS IN MUSIC: AMERICAN MUSIC AND THE ROOTS OF COOL (4 credits). This course addresses the influence of music in American life – the impact of music in society as well as social problems expressed through music. With a historical emphasis on the American experience, special attention is paid to popular cultural and mass cultural forms of music – especially jazz, blues, and country – as well as how people use music to claim a social identity and to establish social boundaries between themselves and others. This course also counts as a social science. *Prerequisite: EN101 Writing II.*

RELIGION AND PHILOSOPHY

RP450 TOPICS IN RELIGION/PHILOSOPHY (4 credits). Topics of current interest and concern to students and faculty in the field of religion and philosophy, such as the following topics: Business Ethics, Non–Western Religions, Ethics Goes to the Movies. Course may be repeated when topics vary. *Prerequisite: Junior or senior standing.*

RP450A7 TOPICS IN RELIGION/PHILOSOPHY: BUSINESS ETHICS (4 credits). In "Business Ethics" we will critically explore several major topics in business ethics that focus on values and ethical business decision–making; and on business' relationship to employees, consumers, the environment, and society—both domestic and international. We will accomplish this by focusing on the ethical dimension of business leadership. *Prerequisite: EN101 Writing II.*

RP450A8–G–W TOPICS IN RELIGION/PHILOSOPHY: NON–WESTERN RELIGIONS (4 credits). An investigation of Hinduism, Buddhism, Chinese religions, Sikhism and Islam. This course is designed to integrate study of Non–Western religions with visiting several local places of practice or worship. The class seeks to combine study and experience, discussion and reflection. No prior knowledge of these religions is required. [Skill: W] *Prerequisite: EN101 Writing II.*

RP450A9–G TOPICS IN RELIGION/PHILOSOPHY: FAITH, ACTION, AND CHANGE: VOICES FOR SOCIAL TRANSFORMATION AND JUSTICE (4 credits). Students will explore the lives of individuals seeking to create positive change in their community and its impact on the global community. The link between their actions and their religious beliefs will be explored. More broadly, the role of religion in society will be critically explored. *Prerequisites: EN101 Writing II, Junior/Senior standing recommended.*

RP450B4 TOPICS IN RELIGION/PHILOSOPHY: ETHICS GOES TO THE MOVIES (4 credits). An exploration of major social issues as they emerge in contemporary films. The course focuses on social justice and combines readings in ethics with analysis of film. Topics include: torture, capital punishment, and incarceration; race, gender and sexual orientation; violence and non–violence; immigration; religious intolerance; corporate social responsibility; environment. *Prerequisite: EN101 Writing II.*

SOCIOLOGY

SY340–W SOCIETY AND BUSINESS (4 credits). Critically examines the interrelationships among current and historical social, economic and demographic trends, both in the U.S. and globally. Areas of study include workplace inequalities, work/family trends, problems of the working poor, and economic decline and revitalization of the Midwest. [Skill: W] *Prerequisite: EN101 Writing II.*

SY350 TOPICS IN SOCIOLOGY (4 credits). Advanced topics in sociology or social thought. Topics vary. May be repeated when topics differ.

THEATRE

TH301 REGIONAL THEATRE IN PERFORMANCE (1 credit). An exploration of theatre in the area, combined with the examination of the types, styles, movements and designs of theatrical production.

TH330–G–W DRAMATIC LITERATURE I (4 credits). Traces the history and development of two phases of dramatic literature. Phase I: modern drama—a study of drama beginning with Ibsen, with attention paid to social and philosophical significances as well as technique. Phase II: modern American drama—a study of American drama in its historical, cultural and social reform perspective with special emphasis on the development of the American theatre as an art. [Skill: W] *Prerequisite: EN101 Writing II.*

TH331–G–W DRAMATIC LITERATURE II (4 credits). An overview of dramatic and contemporary theatre from 1960 to the present. Offers a survey of the development of global theatre from pre–World War I to the million–dollar spectacular musicals of the present day, as well as a study of dramatic literature beginning with the "Happenings of the 1960s" to the present day social/historical comment theatre. [Skill: W] *Prerequisite: EN101 Writing II.*

TH350 ADVANCED TOPICS IN THEATRE (4 credits). Explores in depth a particular aspect of theatre, selected that semester. A variety of subjects may be covered including Advanced Acting Methods, Period Styles, Advance Scenic or Lighting Design or Theatre Production Workshop. [Skills: vary with topic]. *Prerequisite: TH130 or based on topic.*

Academic Support Services

Office of Academic Records
STUDENT RECORDS POLICY

Wilmington College recognizes its responsibility to protect students and former students against the improper disclosure of information. The College will comply with all applicable state and federal laws, including the Family Educational Rights and Privacy Act of 1974, that relate to the retention and disclosure of information about students and former students.

DEFINITIONS

Attendance includes attendance in person, online, hybrid (both online and in-person) or by correspondence and the period during which an individual is working for the College under a work study program.

Education records are all records, files, documents, and other materials, maintained by the College faculty, staff and/or its agents.

Education records maintained by the College include:

- Academic records
- Financial records;
- Computer and network use records;
- Disciplinary records;
- Employment records;
- Security records, and
- Medical and counseling records.

Education records do not include the following:

- Personal notes made by professors, teachers, staff or agents, solely for his or her use that are not shared with anyone;
- Records created and maintained by the College for purposes of compliance with the Clery Act;
- Employment records of a student whose employment is not contingent on the fact that he or she is a student;
- Alumni records containing information about a student after he or she is no longer in attendance at the College and which do not relate to the person as a student; and,
- Applications for admission until an applicant has been officially accepted to and registers at the College.

Final results include the name of the alleged student perpetrator, the violation(s) committed (policies violated and essential supporting findings), and the sanction imposed (disciplinary action taken, date, and duration).

A school official is a person employed by the College in an administrative, supervisory, academic, research, or support staff position (including College Security personnel and health and counseling staff); a person or company with whom the College has contracted (such as an attorney, auditor, financial aid processing agent, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as the Disciplinary Board or a grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility for the College.

Personally identifiable information is any information which can be used, by itself or in combination with other information, to identify an individual. Examples include name, address, telephone number, social security number, student identification number, photos, or fingerprints.

DISCLOSURE OF PERSONALLY IDENTIFIABLE INFORMATION IN EDUCATION RECORDS

With Consent

The College will not disclose personally identifiable information contained in a student's education records without prior written consent, except as authorized by applicable state or federal law. Federal law prohibits the disclosure of personally identifiable information from educational records to a third party without written consent from the student who is at least 18 years old, or written consent from their parent or guardian if the student is a minor. New students may sign a consent form when they are admitted to the College that allows them to consent to the release of educational records of their choosing to certain individuals (e.g., parents). Students can change their consent form at any time by visiting Academic Affairs in College Hall 202.

Without Consent

In addition to directory information, the College will disclose personally identifiable information contained in a student's education records without prior written consent to:

- School officials with a legitimate educational interest;

- Authorized agents of the state or federal government in connection with an audit or evaluation of federally or state supported programs;
- Authorized agents in connection with financial aid for which the student has applied or which the student has received;
- Authorized agents in connection with financial aid for which the student has applied or which the student has received;
- Accrediting organizations in order to carry out their accrediting functions;
- To comply with a lawfully issued court order or subpoena (the College will make reasonable efforts to notify the student prior to compliance with the subpoena);
- To appropriate persons in relation to a health and safety emergency, as specifically determined by the College, in accordance with FERPA;
- To an alleged victim, the final results of any disciplinary proceeding conducted by the College, where the behavior alleged constituted a crime of violence, or a non-forcible sexual offense. The disclosure will be made regardless of whether the alleged perpetrator was found to have violated any College policy with respect to the alleged crime or offense;
- To third parties, the final results of any disciplinary proceeding conducted by the College, where the behavior alleged constituted a crime of violence, or a non-forcible sexual offense, only when the alleged perpetrator has been found to have violated any College policy with respect to the alleged crime or offense;
- To comply with a court order obtained under the USA Patriot Act for education records considered relevant to a terrorism investigation or prosecution, without advance notice to the student;
- To disclose to a student's parent information regarding any violation of law or of College rule or policy as to alcohol or use or possession of other drugs, if the student is under age 21 at the time of the disclosure and the College determines that such alcohol/drug use or possession constitutes a disciplinary violation; To disclose information provided to the College under Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071) concerning registered sex offenders who are required to register under that section; and
- To the U.S. Citizenship and Immigration Services (USCIS) / Department of Homeland Security (DHS) concerning an F, J, or M non-immigrant alien, only to the extend necessary for the College to comply with Student and Exchange Visitor Program (SEVP) reporting requirements, as mandated by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, the USA Patriot, Act, the Enhanced Border Security and Visa Entry Reform Act of 2002, and the regulation at 8 CFR 214.1(h). Consent is not necessary for the

College to disclose required information to USCIS or DHS in compliance with SEVP reporting obligations;

- To the National Student Clearinghouse to function as the College's agent in matters including but not limited to:
  - o FELP loan deferment;
  - o Reporting enrollment to the NSLDS and other related enrollment and degree verification services.

Directory Information

Directory information will be disclosed by the College without prior written consent. Students may direct the College not to disclose their directory information by notifying the Office of the Registrar in writing, within two weeks of the first day of the fall term. Requests to withhold directory information will remain in effect until rescinded in writing by the student. (Reference our online FERPA policy: second paragraph).

At Wilmington College, directory information may include the following:
- Student name;
- Home and local address and telephone numbers;
- Major fields of study and College of enrollment;
- Degrees, honors, awards, and dates received;
- Teaching certificates/licensures received;
- Class (year of study);
- Dates of attendance;
- Most recent institution previously attended;
- Previous degrees earned and granting institutions;
- Participation in officially recognized activities and sports;
- Height and weight of members of athletic teams;
- Enrollment status (enrolled, withdrawn, full or part–time);
- Date of birth;
- Student email address; and,
- Student photo.

Records of Disclosures

The College shall maintain within the student's education records a record for each disclosure request and each disclosure, except for the following:

- Disclosures to the student;
- Disclosures pursuant to student's written consent;
- Disclosures to school officials with a legitimate educational interest;

- Disclosures in order to comply with a lawfully issued court order or subpoena;
- Disclosures to comply with a court order obtained under the USA Patriot Act;
- Directory information.

Destruction of Records

Nothing in this policy requires the continued maintenance of any student record for any particular length of time. If, under the terms of this policy, an individual has requested access to a student's education record will not be destroyed before the custodian has determined whether and to what extent access is permitted.

STUDENTS' RIGHTS WITH RESPECT TO EDUCATION RECORDS

Inspection

A student has the right, upon written request, to review the materials that are contained in the student's education records, except:

- Financial information submitted by the student's parents;
- Confidential letters and recommendations associated with admission, application for employment or receipt of an honor or honorary recognition to which the student has waived the rights of inspection and review;
- Education records containing information about more than one student, in which case the College will only permit access to that part of the record pertaining to the inquiring student.

Students wishing to review their education records, excluding the records identified above, must make a written request to the Office of Academic Affairs or the Office of Student Affairs the appropriate office will make the requested records available within forty–five (45) days of the receipt of the request. Unless the student has an outstanding financial indebtedness to the College, copies of the records can be made at the student's expense at prevailing institutional rates.

Amendment

Students who believe their education records contain information that is inaccurate, misleading or otherwise in violation of their privacy or other rights may request an amendment of the records. Students wishing to amend their records should submit a request an amendment of the records. Students wishing to amend their records should submit a request for the amendment in writing to the Office of Academic Affairs. The request should clearly identify what records the student wants to amend and the reasons supporting the amendment. Within a reasonable amount of time, the Office of Academic Affairs will notify students of the decision regarding their request. If the education record is not amended pursuant to the student's request,

the Office of Academic Affairs will inform the student of the student's right to request a formal hearing.

Formal Hearing
A request for a formal hearing must be made in writing to the Associate Vice President for Retention and Academic Success or the Vice President Chief Student Affairs Officer and Dean of Students, who, within a reasonable period will inform the student of the time, date, and place of the hearing. A student may present relevant evidence to the issues raised and may be assisted by any person of their choice.

The panel for the hearing will consist of the Associate Vice President for Retention and Success and the Academic Vice President, Chief Student Affairs Officer and Dean of Students. In the event that one of these individuals is the party alleged to be responsible for the disputed contents of the record, the President will appoint an alternate member to the panel.

The panel shall base its decision only upon the evidence presented at the hearing. Panel decisions are considered final and will consist of a written statement summarizing the evidence presented, the findings of the panel, and its decision. The written statement will be delivered to all parties concerned.

If the decision is in favor of the student, the education records will be amended according to the decision of the panel. If the panel finds against the student, the student has the right to place a statement commenting on the information in the record and that the student disagrees with the panel. The statement will be maintained as part of the student's education records and released whenever those records are disclosed. Any student believes that the adjudication of the student's request for amendment was unfair or not in keeping with the provisions of FERPA may make a written request for the assistance of the President of the College. In addition, students who believe the College is not in compliance with FERPA may file a complaint with the:

> Family Policy Compliance Office
> US Department of Education
> 400 Maryland Avenue SW
> Washington, DC 20202-5920
> Phone 1-800-872-5327

Student Resource Center
See the main campus 2025-2026 undergraduate catalog for details (Main Campus Catalog) or consult with the Wilmington College Online Program Director.

Disability Services

See the main campus 2025–2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Wilmington College Online Program Director.

Career Services

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Directories

See the main campus 2025-2026 undergraduate catalog for details ([Main Campus Catalog](#)) or consult with the Wilmington College Online Program Director.

Administration

J. Wynn Alexander, (1986) Vice President for Academic Affairs and Dean of Faculty
      B.A., Hendrix College, Arkansas; M.F.A., Southern Illinois University.
Coreen H. Cockerill, President of Wilmington College
      B.S., M.S., Ph.D., The Ohio State University.
Matt Croci, (2024) Chief of Athletics
      B.A., Wittenburg University; M.A., Northeastern University.
Terron Cruey, (2023) Chief of Human Resources
      B.A., University of Cincinnati; M.Ed., University of Cincinnati.
George Dimidick, (2018) Vice President for Information Technology and Operations
      B.S., DeVry Institute of Technology.
Adam Lohrey, (2010) Vice President for Enrollment & Marketing
      B.S., The Ohio State University; M.A., University of Dayton.
John McKiernan, (2022) Chief of Staff
      B.S., University of Notre Dame; M.B.A., University of Scranton; J.D., University of Notre Dame Law School.
Leslie Nichols, (2008) Assistant to the Office of the President
      B.A., The Ohio State University.
Tammy Shadley, (1997) Vice President for Advancement of Alumni
      B.A., Wilmington College; M.S., University of Cincinnati.
Sigrid B. Solomon, (2007), Vice President for Student Affairs and Dean of Students
      B.S., Cornell University; M.Ed., East Carolina University.
Sylvia Stevens, (2003), Vice President for External Relations
      B.A., Pennsylvania State University; MBA, University of Missouri-Kansas City; Ph.D., Yale University.

External Relations

Tammi Carpenter, (2006) Online Enrollment Coordinator & Recruiter
      B.A., Wilmington College.
Hope Florea, (2025) Prison Education Program Site Coordinator
      B.A., Wilmington College.
Haley Fouch (2024) Prison Education Program Financial Aid Coordinator
      B.A., Wilmington College.
Salim Hussien, (2025) Director for International Affairs
      B.A., Cairo University; PhD., Walden University.
Greg Mason, (2024) Prison Education Program Manager

B.A., Eastern Kentucky University; M.A., University of Cincinnati; Ed.D., Indiana Wesleyan University.

Eric McLaughlin, (2024) Associate Vice President for External Relations
B.A., Shawnee State University; M.Ed., Ohio University.

Aaron Nell, (2024) Prison Education Site Coordinator
B.A., Wilmington College.

Dan Noel, (2023) Director of Master of Organizational Leadership
B.A., Lee University; M.Ed., Washington State University; PhD., Regent University.

Sylvia Stevens, (2003), Vice President for External Relations
B.A., Pennsylvania State University; MBA, University of Missouri–Kansas City; Ph.D., Yale University.

Amber Walters, (2017) Student Resource Manager Prison Education Program
B.S., M.S., Austin Peay State University

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